



Action Taken Report 2020-21

S. No.	Resolution	Action taken
1	To organize online conferences/webinars during the period of lockdown	History and English Departments were given responsibility of conference organization
2	A new academic course in food processing and the procedure for getting sanction from university/UGC	Application in appropriate proforma of for getting sanction to run the course sent to affiliation section, Mumbai University
3	Participation in NIRF 2021 as the portal of NIRF opens for registration	Responsibility allotted to admin staff and get it filled in NIRF portal
4	Organic farming competition (Sendriy Sheti Spardha)	Competition was successfully conducted
5	A leaflet regarding teaching-learning, online tests and exams, the challenges teachers and students facing would be shared with parents	Leaflet for parents information was uploaded on college website and shared through social media
6	To launch a psycho-socio helpline number for students	Helpline number was shared with students through social media (Facebook and WhatsApp)
7	Students' satisfaction survey (SSS) questionnaire	SSS conducted and analyzed and uploaded on college website
8	Sendriy Sheti Spardha for farmers	Announcement of Sendriy Sheti Spardha for farmers was done in Monsoon 2021
9	IQAC requires to be revised as a few members have left	GC was informed to revise the IQAC

I/c PRINCIPAL
S.H.KELKAR COLLEGE OF
ARTS, COMMERCE & SCIENCE
DEVGAD, DIST. SINDHUDURG

Meeting minutes – IQAC Meeting

Meeting information

Venue: Board room

Date: April 9, 2021

Time: 11:30 am onwards

Agenda
Reading and approving minutes of previous meeting
Follow up of alumni association registration
Student Satisfaction Survey: online education
Organizing online national/ international conference
Best practice: Sendriy Sheti Spardha expansion
NCC as elective subject next year
Reconstitute the IQAC
Setting processes for smooth conduct of academics

Minutes

Minutes of previous meeting were approved.

- The status of alumni association registration was understood from administrative staff.
- Students' satisfaction survey (SSS) questionnaire to be revised with questions regarding online mode of education. SSS to be conducted and analyzed for current academic year 2020-21. Responsibility allotted to Dr. N. M. Wankhade.
- At least one interdisciplinary national/ international conference to be conducted by selected departments. Online mode of conference would be preferred considering the Covid-19 regulations.
- Taking into account the success of Sendriy Sheti Spardha for students, it is resolved to expand the scope of competition for farmers in the region under UBA.
- It was decided to bring it to notice of CDC/ management that IQAC requires to be revised as a few members have left the institute.
- Curriculum delivery through a well-planned structure for smooth conduct of academics and co-curricular activities to be done by IQAC and to be implemented in the academic year 2021-22.

S. Jayabal

I/c PRINCIPAL
S.H.KELKAR COLLEGE OF
ARTS, COMMERCE & SCIENCE

Meeting minutes – IQAC Meeting

Meeting information

Online meeting

Date: June 18, 2020

Time: 10:30 am onwards

Agenda
Reading and approving minutes of previous meeting
Alternative to parents meet
Follow up on data compilation for AQAR 2019-20 and AQAR 2020-21
Students feedback: availability of online education facilities
Follow up on mentor-mentee scheme
Organic farming competition for students
Academic calendar for 2020-21

Minutes

Minutes of previous meeting were approved.

- Parents meet could not be conducted due to lockdown. It was decided to reach parents through students' WhatsApp groups and college website to make the parents aware of the efforts towards continuation of teaching-learning taken by college during lockdown. A leaflet regarding teaching-learning, online tests and exams, the challenges teachers and students facing would be shared with parents. Also, helpline number to support and provide counseling to cope up with the pandemic related issues was provided.
- Follow up on data and documentation regarding AQAR 2019-20 and 2020-21 was taken. It was learnt that for faculty members difficult to compile the data due to lockdown and restrictions.
- It was learnt through student representatives that due to online mode of teaching-learning, it was difficult for students to participate in the co-curricular programs. Lack of mobile network in villages, infeasible time of online programs/ lectures, unavailability of electricity, internet and place with sufficient network etc. challenges made it difficult to organize events in the academic year.
- During the pandemic, the students would need support to deal with stress. Therefore, it was decided to launch a psycho-socio helpline number for students and would be displayed on social media of college and the website. Also, mentor-mentee activities as per need to be continued.
- It was suggested by the expert committee to announce Sendriy Sheti (organic farming) Competition for college students. IQAC members will be on committee of conduct of the competition as it is of importance considering the regional interests and scope.

S. K. Kelkar

Meeting minutes – IQAC Meeting

Meeting information

Online meeting

Date: May 28, 2020

Time: 10:30 am onwards

Agenda
Reading and approving minutes of previous meeting
Feedback on organization of Online Conference BCT 2020
Follow up on data compilation for AQAR 2019-20
Department-wise organization of online conferences during lockdown
Department-wise meetings by HoD
Introducing new vocational course in food processing
Organic farming competition for students
Participation in NIRF 2021
Plan for online exams and teaching during lockdown

Minutes

Minutes of previous meeting were approved.

The pandemic and the lockdown caused a disruption and uncertainty in the academic routine. The proposed plan of IQAC towards submission of AQAR 2019-20 and AAA required to be postponed till reopening of institution.

- The IQAC considered the online mode of academic activities during lockdown as an opportunity. The Environment Science Department, B.Voc. Department and IQAC successfully organized first international online conference BCT 2020. The conference was a great success in view of the response, positive feedback from participants, attendance of participants from various states and countries. IQAC congratulated the organizing committee for successful organization of the event.
- The data collected before imposition of lockdown was reviewed and pending was identified. The plan for collection of data and documents towards AQAR 2019-20 required to be revised due to lockdown.
- It was discussed to propose various departments of college to organize online conferences/webinars during the period of lockdown.
- It was resolved to offer a new academic course in food processing and the procedure for getting sanction from university/ UGC will be initiated.
- It is decided to participate in NIRF 2021 as the portal of NIRF opens for registration. The administrative support for NIRF data will be given by Mr. Y. V. Rane.
- Organic farming competition for students to be conducted in the beginning of monsoon 2020.
- To continue the academic activities including teaching and internal/external examinations, the availability of options and infrastructure on campus were discussed. It was decided to look forward for Covid-19 guidelines by Government and University.

S.H. Kelkar

I/c PRINCIPAL