



**Action Taken Report 2022-23**

S. No.	Resolution	Action taken
1	It was resolved to prepare tentative annual calendar of college activities	The calendar was prepared and displayed.
2	It was decided to make use of Google workspace for documentation and teaching-learning and thus the faculty members are required to be trained.	To make the faculty members ICT friendly, a workshop by BMS and IT departments was conducted.
3	It was resolved to submit proposal to NAAC for sponsored seminar to make the teaching fraternity in the region aware of NEP implementation.	The proposal was submitted and the NAAC sponsored seminar was successfully conducted.
4	It was decided to suggest GC/ CDC to appoint adjunct faculty/ professor of practice for professional courses.	Two adjunct faculty members were appointed for BBI and BMS by Chairman, GC.
5	It was resolved to update the college website as per NAAC requirements.	The college website domain was updated to .edu.in and the desired changes were made through the website developer.
6	It was decided to track academic, co-academic and research work through monthly report.	The form for monthly work report was prepared and the same was collected from faculty members on monthly basis.
7	It was decided to undertake MoU activities.	MoU activities such as research project, student exchange, internship were undertaken with Xaviers College, ASP college, WWF, Hotel

8	A series of programs to celebrate Axzadi Ka Amrit Mahotsav were decided to be organized.	A series of programs such as Tiranga rally, har ghar tiranga, cleaning campaign, rangoli competition etc. were successfully conducted.
9	It was resolved to get the students the institutional support through Jamsandekar Family scholarship.	Students were identified and scholarship support was disbursed.
10	It was resolved to organize an expert session on RAF of NAAC for faculty members.	A workshop was organized for faculty members to make them aware of the RAF of NAAC and how to prepare for NAAC PTV.
11	It was decided to review the AQAR of previous year.	AQAR 2021-22 was reviewed and submitted.
12	It was decided to assess the institutional performance and preparedness under qualitative metrics.	The performance was assessed and the same was communicated with the criteria committees. The criteria-wise measures (Criteria I to IV) to fulfill the benchmark were discussed.
13	It was suggested by chairman, GC to share PTR, format of SWOC and AQARs with all the faculty members.	Previous AQAR links, PTR and format of SWOC was shared with all faculty members by email.

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

**NAAC Re-accredited - B Grade | Affiliated to University of Mumbai**

www.shkcdevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492



### Minutes

Chairman, governing council Adv. Amit Jamsandekar and Prof. B. N. Bhosale, Principal, Prof. Sambhajirao Kadam College, Satara also joined the meeting online. Minutes of previous meeting were read and approved.

- Importance of reading and comprehending the NAAC manual as an effort towards institutional excellence was discussed by Prof. B. N. Bhosale, Principal, Prof. Sambhajirao Kadam College, Satara. Also, as per his suggestion, it is decided to conduct a SWOC analysis. The format of SWOC provided by Dr. Bhosale will be shared with the faculty members.
- Prof. S. V. Kesarkar discussed his views on the functioning of IQAC and expressed his interest in taking up the responsibility of involving all the faculty members in the process, identifying and fulfilling the short-falls as per the NAAC benchmarks and SOP. Also, he stated that the previous peer team report (PTR) has not been discussed in IQAC meeting and faculty members are unaware about the previous year's AQARs. IQAC coordinator, Dr. Sunetra Dhere, presented minutes of previous IQAC meeting in which PTR was discussed with IQAC members. Also, she informed that previous AQARs and minutes of meetings of previous IQAC meetings are available on college website.
- It was suggested by Chairman, GC to share the PTR, format of SWOC analysis and link to AQARs to all the faculty members.
- Chairman, GC instructed to complete the Criteria I in all respects within span of two weeks and present all the documentation in the meeting on April 26, 2023. The responsibility was entrusted to Prof. S. V. Kesarkar and action plan was discussed.

IQAC, Chairperson  
I/c PRINCIPAL  
S.H.KELKAR COLLEGE OF  
ARTS, COMMERCE & SCIENCE  
DEVGAD, DIST. SINDHUDURG



Attendance

12/04/2023

S.N.	Name	Sign
1.	Sandeep S Telu'	
2.	Shewate D. G.	
3.	N. S. Dapladar	
4.	S. V. Sisane	
5.	S. V. Kesarkar	
6.	Dr. Nitin M. Valanji	
7.	V. C. Khadapkar	
8.	Prof. B. D. Jeywate	
9.	Shri R. S. Narkar	
10.	Sunetra Dhene	
12.	Mr. Madhav Satam	

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science

Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai

www.shkcdevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492



IQAC/ Meeting

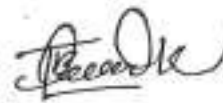



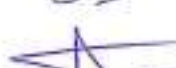
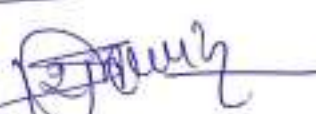

March 2, 2023

A meeting of IQAC members and criteria committees will be held on **March 8, 2023** at **board room** at **12:00 p.m.**

<b>Agenda</b>
Reading and approving minutes of previous meeting
Reviewing previous year AQARs
Reviewing activities and events conducted in the current academic year
Online admission process from next academic year
Planning of co-/extracurricular activities for next academic year
Any other matters with chairs permission

All criteria in charge to bring along the provided manual, templets, benchmark and SoP documents.

  
**I/c PRINCIPAL**  
**S.H.KELKAR COLLEGE OF**  
**ARTS, COMMERCE & SCIENCE**  
**DEVGAD, DIST. SINDHUDURG**

Mr. B.D. Teerwadekar -   
 Dr. Nishu Valaygi -   
 S.S. Tei -   
 J.V. Kasarkia -   
 J.G. Shewale -   
 J.V. Sirsapre -   
 N.S. Daptasdas - 

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
 Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai

www.shkcdevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492



## Minutes

Reading and approving minutes of previous meeting

- Previous AQARs, examination results and activities/ events conducted during the year were reviewed and it is resolved to take extra-efforts towards students' academic progress, research culture and professional development initiatives for the staff.

Proposed by: Mr. N. S. Daptardar

Seconded by: Mr. D. G. Shewale

- It is decided to revise the prospectus of college. Also, it is decided to check feasibility of switching the admission process to online mode.

Proposed by: Mr. S. V. Kesarkar

Seconded by: Mr. S. V. Sirsathe

- Departmental planning for next academic year will be collected from HoDs/ coordinators and cumulative event-activities calendar for college will be prepared.

Proposed by: Mr. S. V. Sirsathe

Seconded by: Dr. N. M. Valanju

Chairperson

I/c PRINCIPAL

S.H.KELKAR COLLEGE OF  
ARTS, COMMERCE & SCIENCE  
DEVGAD, DIST. SINDHUDURG

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai

www.shkcdevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492



Attendance

Date:

Sr. No.	Name	Class	Sign
1	P. N. Kambale.	Faculty.	
2	Dr. Nitin M. Valanjin	Botany	
3	Sachin S. Dalibavkar	History	
4	Mr. Lomate S.P.	Chemistry	
5	Sandeep S. Tei	Commerce	
6	Rashmi R. Hirlekar	Banking & Ins	
7	Shrikant V. Sirsathe	History	
8	Dr. C. D. Bhentki	Chemistry	
9	Dr. N. M. Wankhade	Geography	
10	P. A. Raut	English.	
11	D. G. Shewale	Library	
12	N. S. Dajtasdas	Botany	
13	S. B. Talpade	RD	
14	K. S. Suvarase	Physics	
15	Mahesh M. Kamat	English.	
16	Arunima V. B	Botany	
17	R. S. Narkar	Office.	

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai

www.shkcddevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492




**Notice**


A meeting of IQAC members is being called on **December 23, 2022** at board room at **12:30 p.m.**

<b>Agenda</b>
Reading and approving minutes of previous meeting
NEP implementation: ABC and NAD
Expert guidance to faculty members on RAF, benchmarks
Institutional gap analysis by experts
Submission of bills of NAAC sponsored seminar


  
Dr. Sukhada Jambale  
I/c PRINCIPAL  
S.H.KELKAR COLLEGE OF  
ARTS, COMMERCE & SCIENCE  
DEVGAD, DIST. SINDHUDURG

1. Mr. S. V. Kesarkar 

2. Mr. N. S. Daptardar

3. Mr. S. V. Sirsathe 

4. Mr. D. G. Shewale

8. Mr. B. D. Teurwadkar 

9. Mr. S. P. Lomate

10. Mr. R. S. Narkar 

11. Mr. S. A. Suke

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai

www.shkcdevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492



## Minutes

Reading and approving minutes of previous meeting

- It is resolved to constitute a committee for NEP implementation at institute level. To start with, the ABC IDs of students will be created.

Proposed by: Mr. S. V. Kesarkar

Seconded by: Mr. N. S. Daptardar

- It is decided to organize a guidance session on revised accreditation framework (RAF) of NAAC and the benchmarks.

Proposed by: Mr. S. V. Kesarkar

Seconded by: Mr. S. V. Sirsathe

- It has been resolved to assess the institute performance under quantitative metrics as per the benchmarks have been disclosed by NAAC.

Proposed by: Mr. S. V. Sirsathe

Seconded by: Dr. N. M. Valanju

- Bill of expenditure towards NEP seminar conducted on December 3, 2022 are reviewed and to be sent to NAAC for reimbursement.

Chairperson

I/c PRINCIPAL  
S.H.KELKAR COLLEGE OF  
ARTS, COMMERCE & SCIENCE  
DEVGAD, DIST. SINDHUDURG

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai

www.shkcdevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492





Attendance

23/12/2022

S.N.	Name	Sign
1.	Santosh V. Kesarkar	
2.	Shrikant V. Sirsathe	
3.	Magesh S. Dapardas	
4.	Shewale D. G.	
5.	Mr. B. D. Pundlikar	
6.	Dr. Nibin M. Valangi	
7.	S. S. Teel	
8.	Mr. Mahav Satam	
9.	Mr. R. S. Narkar	

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai

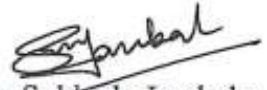
www.shkcdevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492




### Notice

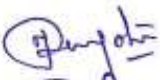
A meeting of IQAC members is being called on **September 15, 2022** at board room at **12:30 p.m.**

Agenda
Reading and approving minutes of previous meeting
Preparation for NAAC sponsored seminar to be held in December 2022
Preparation for AAA by Shikshan Vikas Mandal, Devgad through external agency
AAA submission: Mumbai University


  
Dr. Sukhada Jambale  
i/c PRINCIPAL  
S.H.KELKAR COLLEGE OF  
ARTS, COMMERCE & SCIENCE  
DEVGAD, DIST. SINDHUDURG


1. Dr. Sukhada Jambale

2. Mr. S. V. Kesarkar 

3. Mr. N. S. Daptardar 

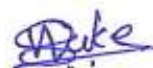
4. Mr. S. V. Sirsathe 


5. Mr. D. G. Shewale 

9. Mr. B. D. Teurwadkar 

10. Mr. S. P. Lomate 

11. Mr. R. S. Narkar 

12. Mr. S. A. Suke 

13. Mr. V. C. Khadapkar 

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai

www.shkcdevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492



## Minutes

Reading and approving minutes of previous meeting

- To make the academic fraternity aware of the institutional preparedness towards NEP and revised RAF of NAAC, a seminar will be conducted in December 2022. The proposal for funding for the same has been approved by the NAAC. It is resolved to start the preparations to make the event successful.

Proposed by: Dr. Sunetra Dhere

Seconded by: Mr. N. S. Daptardar

- The GC has decided to conduct AAA of college during the current academic year. It is being decided to make all necessary preparations in this connection.

Proposed by: Mr. S. V. Kesarkar

Seconded by: Mr. S. V. Sirsathe

- The amount of Jamsandekar Family Scholarship has been received but disbursal to the students account is pending. IQAC to look into the matter and get the students support.

Proposed by: Mr. S. S. Teli

Seconded by: Mr. S. V. Kesarkar

Chairperson

I/c PRINCIPAL

S.H.KELKAR COLLEGE OF  
ARTS, COMMERCE & SCIENCE

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai

www.shkcdevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492



Attendance

Date: 15/09/2022

S.N.	Name	Sign
1.	N.S. Dapfaradaz	
2.	Santosh V. Kesarkar	
3.	Shrikant V. Sirsathe	
4.	Shewale D.G.	
5.	Bal Krishna Jemur	
6.	Dr. Nibin M. Valanji	
7.	S.S. Teel	
8.	Madhav Satam	
9.	Shri R.S. Narkar	

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai

www.shkcdevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492



**Notice**

A meeting of IQAC members is being called on **July 18, 2022** at board room at 12:30 p.m.

<b>Agenda</b>
Reading and approving minutes of previous meeting
Internal evaluation (CIE): CO attainment
Online monthly work report of faculty members
Activities in collaboration with institutes (MoUs)
Schedule of <i>Ajadi Ka Amrit Mahotsav</i>
Identifying social issue and related research
AAA submission: Mumbai University
Student induction program: <i>Deeksharambh</i>

*S. Jambale*

Dr. Sukhada Jambale  
H.C. PRINCIPAL

S.H.KELKAR COLLEGE OF  
ARTS, COMMERCE & SCIENCE  
DEVGAD, DIST. SINDHUDURG

- |                                               |                                                 |
|-----------------------------------------------|-------------------------------------------------|
| 1. Dr. Sukhada Jambale                        | 9. Mr. B. D. Teurwadkar <i>B. D. Teurwadkar</i> |
| 2. Mr. S. V. Kesarkar <i>S. V. Kesarkar</i>   | 10. Mr. S. P. Lomate                            |
| 3. Mr. N. S. Daptardar <i>N. S. Daptardar</i> | 11. Mr. R. S. Narkar <i>R. S. Narkar</i>        |
| 4. Mr. S. V. Sirsathe <i>S. V. Sirsathe</i>   | 12. Mr. S. A. Suke                              |
| 5. Mr. D. G. Shewale <i>D. G. Shewale</i>     | 13. Mr. V. C. Khadankar <i>V. C. Khadankar</i>  |

Established in 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai  
www.shkcdevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492



Attendance

18/7/2022

Sr. No.	Name	Sign
1.	Shmilant V. Sirsatne	[Signature]
2.	Dadaji G. Shewale	[Signature]
3.	Prof. Balkrishna D. Tejwadekar	[Signature]
4.	M.S. Daptardar	[Signature]
5.	R.S. Narkar	[Signature]
6.	Mahendra Madhav Kamal	[Signature]
7.	Sandeep S Teli	[Signature]
8.	V.C. Khadapkar.	[Signature]
9.	S.M. Jambale	[Signature]
10.	Dr. Nihis M. Vahanji	[Signature]

Established in 1974



### Minutes

Reading and approving minutes of previous meeting

- In order to keep track of progress of students progress in academics, periodic assessment of Course Outcomes will be done through CIE. It is decided to discuss the COs and CIE schedule in staff meeting. Also, COs will be identified and tests will be conducted by faculty members as per schedule in the academic calendar.

Proposed by: Mr. N.S. Daptardar                      Seconded by: Dr. N. M. Valanju

- To track the teaching and allotted responsibilities, a monthly report will be structured by IQAC. It is resolved to implement the monthly report process for all faculty.

Proposed by: Mr. S. V. Kesarkar                      Seconded by: Mr. S. S. Teli

- College has MoUs/ collaborations with a few institutions. Collaborative activities and exchange programs will be undertaken.

September 2022: Faculty exchange with ASP college, Devrukh: Mr. Prasad Ghadi

December 2022: Student and Faculty exchange with Xavier's college, Mumbai: Dr. Nitin Valanju

Proposed by: Dr. Sunetra Dhere                      Seconded by: Mr. S. V. Kesarkar

- It is resolved to conduct a series of programs to celebrate *Ajadi Ka Amrit Mahotsav* from August 9 - 17, 2022.

Proposed by: Mr. S. S. Teli                              Seconded by: Mr. S. V. Sirsathe

- It is resolved to undertake research focused on social/ local issues through funding by college to self-financed staff. Also, research proposals will be sent to Unnat Maharashtra and RGSTC for funding.

Proposed by: Mr. S. P. Lomate                      Seconded by: Mr. V. C. Khadapkar

- It is resolved to submit the data to AAA portal of Mumbai University for academic and administrative audit.

Proposed by: Mr. S. V. Sirsathe                      Seconded by: Dr. N. M. Valanju

- It is decided to conduct induction program for newly admitted students: *Deeksharambh* to make them acquainted with the curricular and extra-curricular initiatives of the college.

Proposed by: Mr. D.G. Shewale                      Seconded by: Mr. S. P. Lomate

  
Chairperson  
I/C PRINCIPAL  
S.H. KELKAR COLLEGE OF  
ARTS, COMMERCE & SCIENCE  
DEVGAD, DIST. SINDHUDURG

ESTABLISHED IN 1974

Shri S. H. Kelkar College of Arts, Commerce & Science | Smt. N. S. Pantwalawalkar Jr. College of Arts, Commerce & Science  
Devgad, District - Sindhudurg, Maharashtra, India, Pin : 416 613

NAAC Re-accredited - B Grade | Affiliated to University of Mumbai

www.shkcddevgad.edu.in ✉ dcdevgad@gmail.com ☎ +91-94220 71492



Attendance

15/06/2022

Sr. No.	Name	Sign
1	Shewase Dadaji G.	[Signature]
2	Prof. B. D. Jenuwaker	[Signature]
3	Shri R. S. Narkar	[Signature]
4	N. S. Daptasdar	[Signature]
5	S. S. Teel	[Signature]
6	V. C. Khachapkar	[Signature]
7	S. M. Jambale	[Signature]
8	Sunetra Dhare	[Signature]
9	Dr. Nitin M. Valanji	[Signature]
10	S. V. Srisubhe	[Signature]

Established in 1974