



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SHRI S.H. KELKAR COLLEGE OF ARTS, COMMERCE AND SCIENCE, DEVGAD
Name of the head of the Institution	Sukhada Mangesh Jambale
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02364-262237
Mobile no.	9422071492
Registered Email	dcdevgad@gmail.com
Alternate Email	iqacshkc@gmail.com
Address	Smt Neerabai Parkar Vidyanagari A/P Devgad, Sindhudurg, Maharashtra , Devgad 416613, India
City/Town	Devgad Dist Sindhudurg
State/UT	Maharashtra

Pincode	416613																														
2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Rural																														
Financial Status	Self financed and grant-in-aid																														
Name of the IQAC co-ordinator/Director	Sunetra Dhere																														
Phone no/Alternate Phone no.	02364262237																														
Mobile no.	9422071492																														
Registered Email	iqacshkc@gmail.com																														
Alternate Email	dcdevgad@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://devgadcollege.in/wp-content/uploads/2020/08/AQAR-2017-18.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://devgadcollege.in/event-calendar/																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>81.2</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.95</td> <td>2012</td> <td>10-Mar-2012</td> <td>09-Mar-2017</td> </tr> <tr> <td>3</td> <td>B</td> <td>2.43</td> <td>2019</td> <td>28-Mar-2019</td> <td>27-Mar-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	81.2	2004	03-May-2004	02-May-2009	2	B	2.95	2012	10-Mar-2012	09-Mar-2017	3	B	2.43	2019	28-Mar-2019	27-Mar-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
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1	B++	81.2	2004	03-May-2004	02-May-2009																										
2	B	2.95	2012	10-Mar-2012	09-Mar-2017																										
3	B	2.43	2019	28-Mar-2019	27-Mar-2024																										
6. Date of Establishment of IQAC	18-Mar-2019																														
7. Internal Quality Assurance System																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
The Oxford Connection	20-Dec-2018 3	548
Peer Team Visit	11-Mar-2019 2	70
Mock peer team visit	03-Mar-2019 1	70

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Unnat Bharat Abhiyan	Ministry of HRD	2018 365	50000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NAAC third cycle accreditaion

Recommendation to commence the vocational courses (B.Voc.) as per NSQF

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IQAC resolved to undergo NAAC III cycle accreditation process and all the necessary procedures were followed in the academic year.	NAAC Peer team visit
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	11-Mar-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	04-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Due to constantly changing problems, diverse managerial styles, and ever present information needs offer a challenging context for developing computer based information systems. We have adopted to maintain the educational statistics through webbased Management Information System. Data is being collected on several parameters such as teachers, student enrolment, programmes, examination results, education finance, infrastructure etc. This web based MIS uses computer technology to provide information and decision support to help become more effective.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated college, college has to adopt the curriculum overview and framework prescribed by University of Mumbai. Further, the academic policy of the college is supplementary for the effectiveness of curriculum delivery and in order to make effective implementation of university prescribed curriculum, college has undertaken various initiatives within the prescribed frame work of the university:

1. Every faculty member submits academic planning consisting topics, subtopics, teaching method in the very beginning of academic year.
2. Academic Calendar: For every academic year, academic calendar is designed in advance. It includes curricular, co-curricular and extracurricular activities.
3. Meetings at department level are conducted to discuss the syllabi status and other academic activities to make mid-term corrections if necessary in academic planning.
4. For few academic programmes, University of Mumbai has framed Program Objectives and Course Objectives and expected Course Outcomes (CO) of the syllabi. In case if they are not framed by the respective BOS, they are framed by the college departments. The departments work on the COs and analyze the status of implementation in departmental meetings.
5. The departments ensure sufficient availability of learning resources such as text books, reference books, e-learning material, laboratory facilities etc.
6. Continuous update of the library resources is monitored in view of the changes in curriculum. Purchase of new books, laboratory equipments and other teaching aids is mostly finished in the beginning of academic year.
7. Orientation program for the newly admitted students is organized by the librarian to make them familiar with library resources, reading material and digital resources.
8. Based on academic potentiality, the students are identified as advanced and slow learners. Departments take extra efforts for such students to improve their performance.
9. Remedial coaching and tutorials are conducted for the slow learners to improve their performance. Students' feedback on faculty performance, college initiatives and their expectations are recorded annually and analyzed.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	Health care	08/08/2019	365	employability	NSQF
0	Hospitality and tourism	08/08/2019	365	entrepreneurship	NSQF

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students

0

0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Rural Development	61
BCom	Banking and insurance	52
BMS	Marketing and Finance	40
BA	Geography	10
BSc	Botany	2
MSc	Environmental Science	3
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Online feedback system was developed to collect and analyze the feedback on overall impression of institution from various stakeholders. The feedback forms and reports are available on the institutional website.

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Physics (EI)	20	5	5
MCom	Advance Accountancy	60	44	44
MA	Rural Development	25	7	7
BMS		60	47	46
BCom	Banking and	60	102	59

	insurance			
BA		120	96	86
BCom		132	158	121
BSc		132	64	50
BSc	IT	60	40	37
BSc	Computer Science	24	21	15
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1051	267	31	15	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
46	43	4	4	1	0
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor is both a friend and guide who supports and encourages a younger partner in his/her academic and personal growth. Mentoring of students is done at personal level by all the faculty members as and when required. It involves informal communication, usually face-to-face so as to increase academic performance and participation in other activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1318	46	28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	24	6	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized

	international level		bodies
2018	Sukhada Jambale	Principal(in-charge)	Lifetime achievement Award (Research) by Indo-Global Chamber of Commerce, Industries and Agriculture, London, U.K.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College implements both summative as well as formative ways of internal evaluation at college level. Evaluation method are communicated to the students and other stake holders well in advance through the prospectus, college website, faculty address meeting at the commencement of the academic year. The process of internal evaluation is on university and college level as well. Since the academic year 2010-11 University has started semester-wise Choice Based Credit System. University Examination system comprises of the internal evaluation system as well. At present, internal evaluation is prescribed for all T.Y. classes. Moreover, for all self-financing courses internal evaluation is mandatory for all classes. The structure of question papers and assessment for the internal evaluation has been prescribed by the University. In the beginning of the academic year Examination Committee plans for the schedule of the internal tests prescribed by University. The schedule is communicated to the students and faculty in stipulated time. However, the performance of the students in the examinations cannot be disclosed to them before the final results, the performance is discussed in the faculty meetings and midterm changes are made in teaching process. University has prescribed viva voce for the programmes of Management Studies, BBI and M.Com. As per the University direction, external expert is appointed for the viva voce. The College adopted the internal evaluation process on the departmental level that includes tutorials, surprise tests, open book tests, online tests, viva voce etc. Especially, more attention is given to the final year students. After completion of a unit, department conducts a unit test in order to assess the comprehension level of the students. The performance of the students is discussed in the classroom and the assessed answer books are shown to the students. Students can make self-assessment of their performance and receive further guidance by the faculty. Also departments arrange surprise tests to assess the preparation of examination of the students. Time tests are arranged to assess the examination time management of the students. Departments also arrange open book tests occasionally. Department of Computer Science and IT arrange online tests for the students. The performance of the students is assessed in programme and it is shared with the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

Calendar Committee to prepare the academic calendar at end of April for the next consecutive year. The committee gives preference to the schedule of examinations and adjusts other activities in the calendar. The calendar is designed in accordance with the tentative schedule of the University Examinations. There are two types of evaluations: i) Internal evaluation and ii) University examinations. All the curricular and extracurricular activities are arranged in such a way that the students get ample time for exam preparation. The academic calendar mentions the dates of the internal evaluation test. The faculty is instructed to set question papers for internal test according to the University framework and coherent to the objectives of the course. The dates of the submission of question papers and the marks are communicated to the faculty and department three weeks before the commencement of the examinations. The college is meticulous in raising quality education. IQAC considers internal evaluation as a mean to raise the standards of learners. Following are the college initiatives implemented by the college at the departmental level: 1. Tutorials and home assignments, seminars 2. Surprise tests, open book tests, online tests and diagram drawing tests. 3. Observation of performance of the student during the practical sessions for his understanding of the theory.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://devgadcollege.in/wp-content/uploads/2018/09/Consolidated-PSO_CO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BSc	Botany	4	4	100
	BSc	Chemistry	38	30	78.9
	BSc	Physics	4	4	100
	BCom		131	131	100
	BA	Rural Development	9	8	88.9
	BA	Geography	8	7	87.5
	BA	History	8	8	100
	BA	English	6	2	33
	BA	Marathi	6	6	100
	BA	Economics	17	12	70.6

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://devgadcollege.in/feedback/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	University of Mumbai	0.6	0.58
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Introduction to IPR cell	IPR cell	26/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Devgad College	Pooja Dhoke	Devgad College	Beauty and Styling	Service	13/09/2019
Devgad College	Roshani Gawade	Devgad College	Poultry farm	Small scale business	09/01/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	0.75
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Environment science	1
Zoology	2

Physics	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	3	0	6
Presented papers	3	2	1	0
Resource persons	1	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Workshop on sellable nutritional snacks	Srushtidnyan Sanstha, Mumbai	3	30
Training in competitive exams	Sigma Career Academy	3	24
Guidance on competitive exams	Extraordinary study center, Mumbai	3	66
World wetland day	Srushtidnyan Sanstha, Mumbai	4	86
Tree Plantation	National Service Scheme	3	37
Voter awareness	National Service Scheme	4	45

Residential camp	National Service Scheme	4	42
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender sensitization	Department of lifelong learning and extension	Survey of status of women	2	25
Social issues	Department of lifelong learning and extension	Udaan festival	2	32
Awareness on social issues	Department of lifelong learning and extension	Poster competition	2	24
Swachh Bharat	National Service Scheme	Clean campus campaign	2	27
Awareness about women health issues	Women development cell	Lecture by medical professional	4	115
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Vedaa Holiday Resort, Devgad	29/06/2018	On job training and internship	0
Spandan Hospital, Devgad	29/06/2018	On job training and internship	0
Dhanvantari Clinic, Devgad	29/06/2018	On job training and internship	0
Hotel Alankar, Devgad	29/06/2018	On job training and internship	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	254811

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul	Partially	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11729	1335317	1602	243529	13331	1578846
Reference Books	23858	4759373	606	174715	24464	4934088
e-Books	97000	2825	0	2950	97000	5775

Journals	69	84029	72	88715	141	172744
e-Journals	6000	2825	0	2950	6000	5775
CD & Video	386	124961	0	0	386	124961
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	01/01/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	154	57	5	3	3	13	27	30	0
Added	1	0	0	3	8	0	0	20	0
Total	155	57	5	6	11	13	27	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
250000	259268	600000	563676

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

i) **Laboratory:** College has various laboratories namely the laboratories of Chemistry, Physics, Life Sciences, Environmental Science, Computer Science Department and BRT centre. Daily care-taking of laboratories is entrusted to the concerned department. Departments maintain the records of utilization, recurring, and non-recurring goods. Regular maintenance and repairs beyond the warranty period is done by the local service provider. General maintenance of the laboratories is observed by the laboratory assistants and attendants. When the maintenance is beyond their capacity, the college hires local technicians.

The common breakage at the end of the year is compensated by the students. Selected sensitive sophisticated equipments are protected under Annual Maintenance Contract (AMC). Calibration and other precision measures for specific instrument are done every three months. Stabilizers and UPS are provided for sensitive electronic equipments. Inverter and generator help to the availability of uninterrupted power supply. ii) Library: The library has an elevated position in the campus. Proper maintenance of the library infrastructure is entrusted to the college-Librarian and the supporting staff. Available reading material is carefully stacked and guarded from damages. The supporting staff immediately upkeep the torn pages/ books. The library also hires the services of local book binders as and when needed. The books are protected from termites by periodical use of disinfectants and anti-termites. ILMS Software SOUL 2.0 is updated regularly. As a safety measure, a fire extinguisher is made available. iii) Sports facilities: The institute has appointed Gymnasium trainer who looks after maintenance of the available equipments. Local mechanics are hired to fix the serious damages. Stock register is maintained. The sports department uses the policy for optimum use of sports ground. The track and field is revamped for competitions and events. iv) Computers: The operating systems and antivirus installed in the computers are regularly updated for security and recent advances. The institute has appointed a special technical staff to maintain the computers and peripherals and to render help to the faculty and administration for various software/ hardware related difficulties. Provision of stabilizers and air conditioners is arranged for computers and some other instruments. v) Cleanliness: Cleanliness of the campus is a major task to ensure hygiene over the premises. It is maintained by the regular and additional attendants appointed on temporary basis as per the need. As and when needed, professionals are hired for repairs of furniture, electrical appliances and electricity supply system, fixing of leakages etc. Even disinfectants and ant-termites are applied to avoid the damages. Drinking water storage tanks in the institute are periodically cleaned and chlorinated.

[Nil](#)

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student aid fund	17	40725
Financial Support from Other Sources			
a) National	Govt. of India post matric scholarship	395	1708590
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	01/07/2018	25	0
Remedial coaching	26/11/2018	130	0

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	career counselling and placement cell	70	130	0	12
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Shriram Finance	15	3	Approx. 12	70	12
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	38	B.Com	Commerce	Shri. S. H. Kelkar College, Devgad	M.Com
2019	5	B.Sc	Chemistry	Shri. S. H. Kelkar College, Devgad	M.Sc.
2019	6	B.Com	Banking and insurance	Shri. S. H. Kelkar College, Devgad	M.Com
2019	1	BMS	Marketing	ISBM university, Pune	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Devgad College Football League	District	15
Devgad Youth Festival	Intra-college	1000
Ravindra Karandak One Act Play Competition	State	30
Independence day program	College	50
Powerlifting	Intra-college	35
Sports Week	College	300
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Participation in Tug of War	National	1	0	2017UR0162	Onkar Kubade
2018	Participation in Tug of War	National	1	0	2016UR0257	Shital Patkar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Council: In the beginning of every academic year, student council is formed in accordance with the norms of the University. It provides an opportunity for leadership development of organizational skills among the students and introduces the democracy. Representation and participation of students in every college activity is registered through the council. Also it helps to involve students in various activities such as administrative, strategy making, policy making, cultural events, sports, NSS and management. Thus Students' Council is a major instrument for connecting and communicating the college policies to the students. Members of Students' Council represent the views, ideas, suggestions, complaints and interests of the students in the meetings. They also participate in special events such as awareness programs, anti-ragging campaign, activities of CWDC, college annual event Devgad Youth Festival (DYF) management. Direct interaction of the students with various stakeholders is established through Students' Council. Besides sharing their views, representatives convey relevant messages to the students. It promotes democratic spirit among the students as their representatives participate in strategic planning and decision making. Student council Representatives

promote and encourage the involvement of students in organizing various activities in college such as DYF, Sports activities, cultural activities, co-curricular activities of departments are carried out through Students' Council. Special appointed members such as Ladies Representative, Sports Representative, NSS Representative and Cultural Representative are the coordinators of those extra-curricular activities the bridge between college administration and the students. It helps to develop whole hearted participation of the students in all activities. Cultural representative projects the views and ideas of the students, the allocation of budget for cultural activities in the meeting.

Sports representative presents demands of the students regarding sports facilities, allocation of sports budget, and other requirements. NSS

representative: Participation in planning of NSS activities for social outreach, extension activities etc. Ladies representative: Demands and concerns of girl students are conveyed to students' council. Student representatives in other bodies/ committees: Internal Complaint Committee: Undergraduate and post graduate Girl Representatives for fair investigation of the complaints. College Women Development Cell: A girl representative is involved in entire activities of the CWDC. College Development Cell (CDC): Two student representatives are the part of CDC. These representatives are directly involved in decision making, policy making, budget allocation and other activities of CDC. Hostel

Discipline Committee: Students structure a committee to carry out responsibilities of maintenance of discipline, decency, cleanliness of the hostel. They project the requisitions, problems and grievances of hostel residents.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management help institution to work on its mission effectively. The Governing Body is the highest authority which is supported with LMC/CDC and Expert Committee. These two committees govern institutional activities. Practice 1: The authority and accountability of the administrative head of the institution, Principal, is shared with two Vice-Principal viz. General Administration and Infrastructure and Research. Practice 2: IQAC designs the college policies, strategies and their implantation through the faculty. The faculty is allotted the curricular, co-curricular and extracurricular responsibilities. In charge and coordinator of various extra-curricular activities such as NSS, Cultural, Sports and Literature Club monitor the allotted activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Encouraging use of ICT Following various methods of teaching for content delivery
Examination and Evaluation	CREG Software installation for college examination for auto-generation of results
Admission of Students	Use of online portal for admission process to make it ransparent and effective.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Use of software and online portal (DTE portal: Web-based Management Information System)
Finance and Accounts	Use of Tally software
Student Admission and Support	Use of software and online portal (DTE portal: Web-based Management Information System)
Examination	CREG Software for auto generation of results and marksheets

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	S.R.Valanju	Avishkar Research Convention	0	115
2018	T.B.Mane	Avishkar Research Convention	0	1000
2018	S.R.Valanju	One day workshop: Avishkar Research Convention	0	2000
2018	R.R.Hirlekar	Reforms in indian banking at Pune	0	2370
2018	S.R.Valanju	Multidisciplina	0	950

		ry national conference at Devrukh		
2018	S.M.Jambale	Multidisciplinary International conference at Vaibhavwadi	0	1400
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	01/01/2018	01/01/2018	0	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	03/12/2018	31/12/2018	29
Refresher Course	1	12/11/2018	02/12/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	24	21	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Cooperative Credit society	Cooperative Credit society	Government and institutional scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College conducts both internal and external financial audit. Internal audit is conducted by external auditors appointed by the college whereas external audit is conducted by the Joint Director, Higher Education (Konkan Region) every year. Further, the assessment is also conducted by the Senior Auditor, Government of Maharashtra. Audit of NSS unit is conducted as part of internal

audit of college. During the assessment year no major objections were raised by the internal and external auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	No	
Administrative	Yes	NAAC	No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents meetings were conducted at departmental levels to inform them the progress and performance of their ward.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Installation of Biogas plant Installation of Sewage treatment plant Composting pits Solar energy panles

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	The Oxford Connection	26/11/2018	20/12/2018	22/12/2018	548
2019	Peer team visit	04/02/2019	11/03/2019	12/03/2019	70
2019	Mock peer visit	27/02/2019	03/03/2019	03/03/2019	70
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness program for Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act	23/07/2018	25/07/2018	125	90

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
55 percentage of the power required by the institute is met by Grid-tie Rooftop solar PV system

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	05/04/2018	2	Hands on training program in fruit processing for self-help groups	Employment and entrepreneurship	65

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Information kit	21/02/2018	Includes information about college, Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, anti ragging policy and related act.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Beach cleaning campaign	27/09/2018	27/09/2018	35
Anti-drug day	26/06/2018	26/06/2018	42
Program on Eradication of superstitions	29/09/2018	29/09/2018	74

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Biogas plant Sewage treatment plant Composting Butterfly garden Rain water harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Urmi: Be visible Empowerment and financial independence of women can bring socio-economic transformation among women class of the society. CWDC, IQAC and principal realized that the instrumental efforts are more required than theoretical and guiding effort. CWDC frequently organized employment related workshops and guidance lectures for the girl students but need to bring a concrete platform for such activities has been emphasized. Expert committee of the college has come up with the suggestion of the formal initiative. A thought behind the idea was the momentum gained by the girl students start-up through the Urmi (meaning a wave), will certainly create ripples to change the social currents. Introducing the concept and conveying the objectives of URMI to the girl students was a real intricate task. Girls needed many sessions and discussion at individual level to come up with ideas on start-ups. On such backdrop, the expert committee put forth the idea of seed funding scheme for girl students to startup their own enterprise. The responsibility of execution of the scheme and related activities was entrusted to two young lady faculty members. Educational institutes should also think enhance the students competent for career and capable of creating employment, and also the responsibility of improving quality of lives and thus social conditions rely on the institute. CWDC of the college has already been working for the through personality development of the girl students of the college including the focus on the employment potential of the girls. The efforts were inclusive of workshops, expert lectures and guidance but in the year 2016-2017 the efforts were brought under formal platform and named as Urmi: Be Visible, an incubation centre for the economic development of the girls with a belief that hand holding a woman to achieve her dream can assert a positive influence on the lives of many others in the society. Besides career-guidance and enhancement of employment potential of girl students a seed funding upto Rs. 50,000/- was announced. The scheme was officially launched witnessing a large gathering of girls on the occasion of International Women's Day, The concept of URMI was elaborated and appeal was made to come up with start-up ideas. A series of workshops/ lectures to motivate girls, to impregnate their minds with start-up ideas was conducted.

2. Bio-Product Research and Training Centre (BRT) 'Bio-Product Research and Training Centre' was formed in April-2006. Idea of setting up of such ambitious center with limited financial resources was a bit challenging and courageous on the backdrop of stand it in commanding position in a span of twelve years. Initially soil testing laboratory was established in May 2006 with few resources available, such as the instruments those are purchased for post graduate center in the year 2005 and those were under-

utilized conditions or having limited access at post graduate level. During last twelve years laboratory is upgraded with the loan support from State Bank Of India, Devgad and with self-financial support - revenue generated from this soil testing laboratory. Objective • To supplement technical support and to train the farmers of region. • To nourish research atmosphere in the college. • To provide wide scale platform for students under the scheme of 'earn while you learn'. • Consultancy to the small entrepreneurs of the region. • To generate revenue to enhance the facilities. • Provide expertise by way of consultancy to the industry.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://devgadcollege.in/best-practices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the college is to bring about the holistic development of students through academics and to prepare them to meet the future challenges. Mission of the college is to empower the rural youths and to make them intellectually alive and socially responsible. The vision and mission of the institute is achievable only through strong connection with society. The institute is committed to make optimum utilization of its expertise and human resource for the social cause and also to instill sense of social responsibility among students. As a part of social commitment, college has undertaken various initiatives. Devgad Connection is an endeavor to reach the academic community in the region. Being a unique higher educational institution, the college has established an academic network with the educational institutions, especially the high-schools and junior colleges in the region. As a part of the activity, a team of teachers visits the other institutes and exchanges their academic experiences to understand the problems of the academic community in the region and to explore the opportunities as well. The experiences shared by the school teachers will be useful in strategy planning for forthcoming academic years. The activity also gives an opportunity to interact with the future students of the college and to understand the anticipations of the generations to come. The responses of the students give indirect inputs of the future generation of the college and help to design the prospect plans both academic and extracurricular.

Provide the weblink of the institution

<http://devgadcollege.in/maintenance/>

8.Future Plans of Actions for Next Academic Year

Alligning the academic, administrative systems to make the institute function smooth. Promoting output oriented research culture among the students and faculty. Conducting awareness programs regarding IPR for various stakeholders of institute. Commencemnet of vocational courses to make the youth employable and to inculcate the entrepreneurship attitude. Maintaining standards in academics and environment for learning.