

Annual Quality Assurance Report (AQAR)

(As per Revision in October 2013)

SHRI S. H. KELKAR COLLEGE OF ARTS, COMMERCE AND SCIENCE, DEVGAD, SINDHUDURG (MS)

2017-2018

To be submitted to:



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution:

| | |
|--------------------------------------|---|
| 1.1 Name of the Institution | Shri. S.H.Kelkar College of Arts, Commerce and Science, Devgad |
| 1.2 Address Line 1 | Smt. Neerabai Jagannath Parkar Vidyanagari |
| Address Line 2 | At/Post : Devgad, Tal : Devgad, Dist : Sindhudurg |
| City/Town | Devgad |
| State | Maharashtra |
| Pin Code | 416613 |
| Institution e-mail address | dcdevgad@gmail.com |
| Contact Nos. | 02364-262237 |
| Name of the Head of the Institution: | Dr. (Ms.) Sukhada Mangesh Jambale In Charge Principal |
| Tel. No. with STD Code: | 02364-261117 |
| Mobile: | 9175110237 |
| Name of the IQAC Co-ordinator: | Dr. Mahendra Madhav Kamat |
| Mobile: | 09423801474 08007409956 |

Details of the Institution:

| | | | | | |
|---|--|---------|------------------------------|-----------------------|-----------------|
| IQAC e-mail address: | iqacshkc@gmail.com | | | | |
| 1.3 NAAC Track ID | | | | | |
| 1.4 NAAC Executive Committee No. & Date: | 12/03/2012 | | | | |
| 1.5 Website address: | http://devgadcollege.in/ | | | | |
| Web-link of the AQAR: | http://devgadcollege.in/wp-content/uploads/2018/07/S.-H.-KELKAR-COLLEGE-DEVGAD-AQAR-2017-18.pdf | | | | |
| 1.6 Accreditation Details: | | | | | |
| Sr. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1. | 1 st Cycle | B++ | 81.2(Old Pattern) | 2004 | 5 Years |
| 2. | 2 nd Cycle | B | 2.95 | 2011 | 5 Years |
| 1.7 Date of Establishment of IQAC (DD/MM/YYYY) | 01/07/2012 | | | | |
| 1.8 AQAR for the year : | 2016-2017 | | | | |
| 1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC | i. AQAR 2012-2013 submitted on 19.05.2015 ii. AQAR 2013-2014 submitted on 19.05.2015 iii AQAR 2014-2015 submitted on 30.01.2016 iv AQAR 2015-2016 submitted on 22.03.2017 v AQAR 2016-2017 submitted on 13.04.2018 | | | | |
| 1.10 Institutional Status: | Affiliated College | | | | |
| Type of Institution: | Co-education Rural | | | | |
| Financial Status: | UGC 2(f) | UGC 12B | Grant in aid+ Self Financing | | |

Details of the Institution:

| | | | | |
|---|--------------------------|---------|----------|------------|
| 1.11 Type of Faculty/Programme | Arts | Science | Commerce | Management |
| 1.12 Name of the Affiliating University | University of Mumbai | | | |
| 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc: | Community College | | | |

2. IQAC Composition and Activities:

| | | | | |
|---|---------------|--------------------|---------------|-------|
| 2.1 No. of Teachers: | 20 | | | |
| 2.2 No. of Administrative/Technical staff: | 01 | | | |
| 2.3 No. of students: | 01 | | | |
| 2.4 No. of Management Representatives: | 01 | | | |
| 2.5 No. of Alumni: | 01 | | | |
| 2.6 No. of any other stakeholder and community representatives: | 00 | | | |
| 2.7 No. of Employers/Industrialists: | 00 | | | |
| 2.8 No. of other External Experts: | 00 | | | |
| 2.9 Total No. of members: | 24 | | | |
| 2.10 No. of IQAC meetings held: | 09 | | | |
| 2.11 No. of meetings with various stakeholders: | Faculty | Non-Teaching Staff | Alumni | |
| | 09 | 00 | 00 | |
| 2.12 Has IQAC received any funding from UGC during the year? | NO | | | |
| 2.13 Seminars and Conferences (only quality related): | International | National | Institutional | Total |
| | 00 | 00 | 00 | 00 |
| (ii) Themes | -- | | | |
| | | | | |

2.14 Significant Activities and contributions made by IQAC:

- (i) IQAC designs academic calendar and monitors the effective implementation of it.
- (ii) IQAC has designed the concept of incubation centre *Urmi: Be Visible* to help girl students for start-up, for entrepreneurship, development and self-employment. First candidate was selected for the seed funding to start up.
- (iii) Encourages the faculty and students of the college to participate actively in the various research activities including pursuing career in research degrees such as Ph.D.'s/ M.Phil.
- (iv) Helps to sensitize students in ecological and environmental problems: The outcome can be seen in the conservation drives like Turtle Protection Drive, Sacred Groves Awareness drive, Mangrove Conservation Awareness and Wild-life Conservation by the Environment Science Department and Nature Club of the college.
- (v) With the assistance of the CWDC, ICC and NSS departments IQAC organized Anti-ragging Awareness Session, Awareness Drives about the Sexual Harassment, Voters' Awareness Programmes, *Swachhh Bharat Abhiyan*, Digital India Initiatives – Uniform E-mail Policy for employees.
- (vi) With the assistance of the Department of Chemistry, IQAC has been promoting Bio Product Research and Training Centre which offers Soil, Irrigation Water, Leaf and Petiole and Organic Fertilizer Testing facilities for the farmers and residents in the vicinity. Successfully and consistently participated in Central and State government funded mission - Soil Health Card Scheme for the year 2017-18.
- (vii) The Oxford Connection : As suggested by Expert Committee IQAC organized a lecture series of Oxford University Alumni consecutively for the second year for the students, faculty and invitees as well.
- (viii) Call me cadet, Sports Policy and Cultural policy designed by IQAC in 2017-2018 generated good results.

IQAC Composition and Activities:

| 2.15 Plan of Action by IQAC/Outcome : (The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year) | |
|--|--|
| Plan of Action | Achievements |
| Acceleration of Sports Policy of the College. | An increase in the participation of the students on university and inter-university level: Students registered their participation in the individual games such as athletics, taekwondo and team events like tug of war, cricket and kabaddi. They also achieved success in the events at university level. A girl student won bronze medal in intercollegiate university taekwondo competition. Girls' team won silver medal in intercollegiate university tug of war tournament. Maximum number of students participated in annual interclass sports meet. |
| Promoting research culture over the campus. | Encouragement to the faculty to conduct minor research projects. |
| Promoting interaction with the external faculties and institution in order to provide academic and co academic guidance to the students and faculty. | College is connected with Oxford Business Alumni Network and organised <i>The Oxford Connection</i> ; a lecture series of the experts from the Oxford Alumni for the faculty and students as well. |
| Cultural policy of the college and introducing students with the changing trends to the students. | Rejuvenation of Devgad College <i>Natyashakha</i> to promote theatre culture among the students. Instead of organising conventional annual social, college organised DYF 2018. The organisation was with a corporate presentation. College outsourced professional event manager recommended by Expert Committee for the organisation. |
| Focusing on the career building of the students by providing career guidance especially guidance for MPSC, UPSC and other service examinations and guidance for NET/SET examinations. | Programmes organised under the Career Guidance Cell and Pre IAS Coaching Centre of the college especially the lectures and guidance of the experts and government officials have been organised for the students. College also started a certificate course in Soft Skills Development Two of the college Alumni qualified NET/SET. |
| Focusing the entrepreneurship and development skills among girl students of the college | Under the college project <i>Urmī: Be Visible</i> , an incubation centre for entrepreneurship and development among girl students college helped one student for entrepreneurship and development. |

| | | | | |
|--|--|------------|-----------|----------------|
| Sensitising students about social justice, secularism and gender equality. | Various programmes and workshops are organised under the heads of the extracurricular departments such as NSS, CWDC. | | | |
| Infrastructural development keeping pace with the growth of the college. | Development of Butterfly Garden in the premises. Campus beautification | | | |
| Focusing on the placement of the students | <p>Placement Cell of the college communicated and invited two companies. Campus interview for those two companies were conducted.</p> <p>The Cell conducted training sessions and workshops for interview preparation, communication skills, entrepreneurship and branding.</p> | | | |
| Connecting the college with the society and to utilise the expertise for the social welfare. | <p>i) Expertise of the Department of Chemistry is used for the soil testing and water analysis. This helps the local farmers. Samples of soil and water from the region are tested and proper guidance is provided</p> <p>ii) Department of Environment Science of the college helps to create awareness regarding wildlife conservation especially protection of sea turtles, migratory birds, snakes and leopards. Department also gives training to the local resident regarding rescue and rehabilitation of wild animals. Also it trains the local community of the coastal villages to contribute in the wild life and marine life protection.</p> <p>iii) CWDC organised awareness programme for gender sensitization in the nearby colleges.</p> <p>iv) CWDC organised a workshop for Women Self Help Groups sponsored by State Women Commission. Around three hundred women participated in the workshop from the district.</p> <p>v) NSS Unit of the college organised a residential camp at Mithmumbari village based on the theme 'Sustainable Development'.</p> | | | |
| 2.15 Whether the AQAR was placed in statutory body | Yes | Management | Syndicate | Any other body |
| | | √ | | |
| Provide the details of the action taken: | Please refer 7.2 of Part B | | | |

Part – B

Criterion – I

Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | -- | -- | -- | -- |
| PG | 07 | -- | 07 | -- |
| UG | 14 | -- | 04 | -- |
| PG Diploma | -- | -- | -- | -- |
| Advanced Diploma | -- | -- | -- | -- |
| Diploma | -- | -- | -- | -- |
| Certificate | -- | 01 | -- | 01 |
| Others | -- | -- | -- | -- |
| Total | 21 | 01 | 11 | 01 |

| | | | | |
|-------------------|----|----|----|----|
| Interdisciplinary | -- | -- | -- | -- |
| Innovative | -- | -- | -- | -- |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 21 |
| Trimester | -- |
| Annual | -- |

1.3 Feedback from stakeholders*: **Students/ Faculty/ Alumni**

Mode of Feedback: **Online**

(Please refer [Annexure III](#))

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient Aspects:

Being the affiliated constituent of University of Mumbai, college follows the instructions of the university. However seven faculty members of the college worked as a member/convener of the syllabus committees appointed by the Board of Studies of the concerned subject. In capacity of a member/coordinator, the concerned faculty contributed in the process of syllabus revision.

1.5 Any new Department/Centre introduced during the year. If yes, give details:

| |
|----|
| -- |
|----|

Criterion – II

Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty:

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 25 | 12 | 13 | -- | -- |

2.2 No. of permanent faculty with Ph.D.: **EIGHT**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others(Principal) | | Total | |
|------------------|----|----------------------|----|------------|----|-------------------|----|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| 02 | 02 | -- | -- | -- | -- | -- | 01 | -- | 05 |

2.4 No. of Guest and Visiting faculty and Temporary faculty:

| Guest | Visiting | Temporary |
|-------|----------|-----------|
| 26 | -- | 29 |

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|-------------------|---------------------|----------------|-------------|
| Attended Seminars | 01 | -- | -- |
| Presented papers | -- | 06 | -- |
| Resource Persons | -- | 01 | -- |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

| |
|---|
| (i) Participative teaching |
| (ii) Lectures and special sessions of the experts from the other institutions and university Departments. |
| (iii) Use of audio-visual aids. |
| (iv) Film shows and curriculum related documentaries shows. |
| (v) Off Campus teaching learning especially in the Geography, Rural Development, Management and Life Sciences. Teaching-Learning is conducted on the field level. |

2.7 Total No. of actual teaching days during this academic year: **190 Days**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

College conducts the evaluation reforms with Tutorial System, Surprise Tests, Open book tests, Online Tests etc. Institution implements rules laid down by University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: **Seven (07)**

2.10 Average percentage of attendance of students: **Eighty Per cent (80%)**

2.11 Course/Programme wise distribution of pass percentage: **(Result Awaited)**

| Title of the Programme | Total no. of students appeared | Grade | | | | |
|------------------------|--------------------------------|-------|---|---|---|--------|
| | | O | A | B | C | Pass % |
| B.A. | | | | | | |
| Economics | | | | | | |
| Marathi | | | | | | |
| English | | | | | | |
| History | | | | | | |
| Geography | | | | | | |
| Rural Dev. | | | | | | |
| | | | | | | |
| B.Com | | | | | | |
| | | | | | | |
| B.Sc. | | | | | | |
| Botany | | | | | | |
| Chemistry | | | | | | |
| Physics | | | | | | |
| Computer Science | | | | | | |
| Information Technology | | | | | | |
| | | | | | | |
| B.M.S. | | | | | | |
| B.Com.(B/I) | | | | | | |
| | | | | | | |
| P.G Courses | | | | | | |
| M.Sc.(Physics) | | | | | | |

| | | | | | | |
|------------------------------|--|--|--|--|--|--|
| M.Sc.(Org. Chemistry) | | | | | | |
| M.Sc.(Analytical Chemistry) | | | | | | |
| M.Sc.(Environmental Science) | | | | | | |
| M.Com | | | | | | |
| M.A.(R.D.) | | | | | | |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

| |
|--|
| <p>IQAC has initiated the process of preparing a teaching module of each faculty along with the following initiatives:</p> <ol style="list-style-type: none"> 1. Use of ICT for teaching learning is promoted in the campus. Over five classrooms/ hall are provided with ICT facility. Besides two more LCD projectors are used for the Teaching-learning. 2. Guest lectures are arranged for faculty members. Interaction with the external faculty and experts in various disciplines. External faculty is invited especially for self-financed courses VIZ Science PG, Management etc 3. Periodical tests, tutorials of the students especially students from the final year. 4. Strengthening of mentoring and remedial coaching. 5. Students feedback is used to understand strong and grey areas academic process and accordingly modifications in the practice are discussed. 6. Organisation of workshop on teaching methods for the faculty. |
|--|

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 02 |
| UGC – Faculty Improvement Programme | -- |
| HRD programmes | -- |
| Orientation programmes | -- |
| Faculty exchange programme | -- |
| Staff training conducted by the university | -- |
| Staff training conducted by other institutions | -- |
| Summer / Winter schools, Workshops, etc. | -- |
| Others(Short Term Courses) | -- |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 22 | 01 | -- | 16 |
| Technical Staff | -- | -- | -- | 03 |

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

With the assistance of Research and Development Cell of the college IQAC encourages the faculty to register for Ph.D. / M. Phil and to apply for the Major and Minor Research Projects to the University and UGC. Students of the college are also encouraged to participate in various research activities such as University Research Convention *Avishkar* and assisting faculty and college in their research activities and projects.

Active contribution of the students in the activities of Soil Testing Laboratory and Bio Product Research Centre.

The research development cell of college framed policy to receive funds for research from University. As per this policy faculty from all the departments was to submit minor research project proposals.

A total of 5 proposals were sanctioned. The research fund received will be beneficial for personal research and for promotion of research among students as well.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | -- | -- | -- | -- |
| Outlay in Rs. Lakhs | -- | -- | -- | -- |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | 5 | |
| Outlay in Rs. Lakhs | | | 1.47 | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 10 | 1 | |
| Non-Peer Review Journals | | | |
| e-Journals | | | |
| Conference proceedings | 6 | 6 | |

3.5 Details on Impact factor of publications:

| Range | Average | h-index | Nos. in SCOPUS |
|-------------|---------|---------|----------------|
| 1.11 – 8.07 | 4.37 | 6 | 1 |

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations

| Nature of the Project | No. of Projects | Name of the funding Agency | Total grant sanctioned | Received |
|--|-----------------|----------------------------|------------------------|------------|
| Major projects | | | | |
| Minor Projects | 5 | University of Mumbai | Rs. 1,47,000 | Rs. 58,800 |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects (<i>other than compulsory by the University</i>) | | | | |
| Any other(Specify) | | | | |
| Total | 5 | | Rs. 1,47,000 | Rs. 58,800 |

3.7 No. of books published:

| With ISBN No. | Without ISBN No | Chapters in Edited Books |
|---------------|-----------------|--------------------------|
| 1 | | 2 |

3.8 No. of University Departments receiving funds from: **Not Applicable**

3.9 For colleges:

| Autonomy | CPE | DBT Star Scheme | INSPIRE | CE | Any Other (specify) |
|----------|-----|-----------------|---------|-----|-----------------------------|
| --- | --- | --- | --- | --- | Community College under UGC |

3.10 Revenue generated through consultancy: **Rs.**

3.11 No. of conferences organized by the Institution:

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | --- | --- | --- | --- | --- |
| Sponsoring agencies | -- | -- | -- | -- | -- |

3.12 No. of faculty served as experts, chairpersons or resource persons:

| Experts | Chairpersons | Resource Persons |
|---------|--------------|------------------|
| | | 01 |

3.13 No. of collaborations:

| International | National | Any other |
|---------------|----------|---|
| --- | --- | 1 (Rajendra Mane Institute of Technology) |

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in Rs.:

| From Funding agency | From Management of University/College | Total |
|---------------------|---------------------------------------|-------|
| | | |

3.16 No. of patents received this year:

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | -- |
| | Granted | -- |
| International | Applied | -- |
| | Granted | -- |
| Commercialised | Applied | -- |
| | Granted | -- |

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| --- | --- | --- | --- | --- | --- | --- |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them:

| | |
|----|----|
| 02 | 04 |
|----|----|

3.19 No. of Ph.D. awarded by faculty from the Institution: 01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):

| JRF | SRF | Project Fellows | Any other |
|-----|-----|-----------------|-----------|
| | | | |

| | | | |
|----|----|----|----|
| -- | -- | -- | -- |
|----|----|----|----|

3.21 No. of students Participated in NSS events:

| University Level | State Level | National Level | International Level |
|------------------|-------------|----------------|---------------------|
| -- | 2 | -- | -- |

3.22 No. of students participated in NCC events:

| University Level | State Level | National Level | International Level |
|------------------|-------------|----------------|---------------------|
| -- | -- | -- | -- |

3.23 No. of Awards won in NSS:

| University Level | State Level | National Level | International Level |
|------------------|-------------|----------------|---------------------|
| -- | -- | -- | -- |

3.24 No. of Awards won in NCC:

| University Level | State Level | National Level | International Level |
|------------------|-------------|----------------|---------------------|
| -- | -- | -- | -- |

3.25 No. of Extension activities organized:

| University Level | College Forum | NCC | NSS | Any Other |
|------------------|---------------|-----|-----|-----------|
| -- | -- | -- | 07 | 13 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

i) NSS Unit of the college is active contributor of Prime Minister's *Swachchha Bharat Abhiyan*. The volunteers of NSS are always frontiers of the Cleanliness Awareness Campaign in the local society.

ii) Campaign to create the awareness about growing population on the occasion of World Population Day, voter awareness, blood donation camp, Survey of status of women, Science day celebration by demonstrating small tricky experiments for science popularization etc. are notable extension activities conducted on the campus

and in the neighbourhood community.

iii) A seed funding scheme 'URMI' launched for girl students of college who wish to start own enterprise. Financial support up to Rs. 50,000/- is provided to the deserving applicant.

iv) Since the year 2016 college has initiated *Devgad Connection: An Academic Network Programme* connecting the academic institution in the region.

v) "Call Me Cadet": A college activity to encourage student to join armed forces. A specialised training is provided to the students.

vii) Promotion of Women Self-help Group from nearby village during DYF 2018.

Criterion – IV
Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|----------|---------------|----------------|----------|
| Campus area | 17 acres | -- | -- | 17 acres |
| Class rooms | 31 | -- | -- | 31 |
| Laboratories | 13 | -- | -- | 13 |
| Seminar Halls | 01 | -- | -- | 01 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | -- | -- | -- | -- |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 103.72 | | College Fund | |
| Others | -- | -- | -- | -- |

4.2 Computerization of administration and library:

The administrative work of the college is totally computerized. Library and office automation is completed. Attendance is conducted digitally.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|-------------|-------------|-------------|------------|-------------|
| | No. | Value (Rs.) | No. | Value (Rs.) | No. | Value (Rs.) |
| Text Books | 9327 | 10,25,203 | 2402 | 3,10,114 | 11729 | 13,35,317 |
| Reference Books | 23480 | 45,42,837 | 378 | 2,16,986 | 23858 | 47,59,373 |
| e-Books | 97000+ | 5,750 | 97000 + | 5,750 | 97000 + | 5,750 |
| e-Journals | 6000+ | 5,750 | 6000+ | 5,750 | 6000+ | 5,750 |
| Journals | 65 | 78,230 | 04 | 5,799 | 69 | 84029 |
| Digital Database | --- | --- | --- | --- | --- | --- |
| CD & Video | 360 | 1,11,050 | 26 | 13,911 | 386 | 1,24,961 |
| Others (specify) | -- | -- | --- | --- | --- | --- |

4.4 Technology up-gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 111 | 05 | 06 | 03 | 03 | 13 | 27 | -- |
| Added | 20 | -- | -- | -- | -- | -- | -- | -- |
| Total | 131 | 05 | 06 | 03 | 03 | 13 | 27 | -- |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.):

| |
|---|
| <p>i) Faculty, administrative staff and students are promoted to take formal training of ICT. Most of the faculty and students have completed the certificate course of MSCIT.</p> <p>ii) Besides the organisation of regular workshops, the Computer Department of the college provides regular guidance to the faculty and staff for ICT up gradation.</p> <p>iii) Availability of computers to faculty and students for internet access and other computer related work in faculty rooms, laboratories and library.</p> <p>iv) Availability of limited internet connection through Lease line and three modems for faculty and students on demand.</p> |
|---|

4.6 Amount spent on maintenance in lakhs Rs.

| | |
|--|--------------------|
| i) ICT | 15,50,000/- |
| ii) Campus Infrastructure and facilities | |
| iii) Equipments | |
| iv) Others | |
| Total : | 15,50,000/- |

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

IQAC sensitize the faculty and administrative staff about the students' right and needs. Students are regularly made aware about their rights and duties. With the assistance of CWDC and ICC, IQAC organises lectures and awareness programmes on students' right, prevention of sexual harassment and anti-ragging act.

5.2 Efforts made by the institution for tracking the progression:

- (i) Progression is observed and evaluated in the Staff Council Meetings presided by the Principal frequently.
- (ii) The feedback of the progression is also collected in the Meetings of the Students' Council and the expectations of the students given proper listening to.
- (iii) Various committees viz Attendance, Examination, Discipline etc. to monitor the attendance of the students and make them aware about the importance of attendance in the class room and premises. Attendance of the students is conducted through digital mode.
- (iv) Encourage students to utilize the library facilities at optimum.
- (v) Slow learners are given remedial coaching by the faculty of the college and guest lecturers.
- (vi) Students are encouraged to participate in social activities and national missions through the programmes and drives organised by Nature Club, NSS, CWDC, Devgad Youth Forum and Extension Services.
- (viii) Students are introduced with the various career options by organising the lectures by experts and stalwarts who have immense contribution in their fields.

5.3

(a) Total Number of students:

| UG | PG | Ph. D. | Others |
|------|-----|--------|--------|
| 1069 | 260 | -- | -- |

(b) No. of students outside the state: 14

(c) No. of international students: --

Students Statistics:

| Men | | | | | | Women | | | | | |
|---------------------|----|----|-------------------|-----------------------|-------|---------------------|----|----|--------------|-----------------------|-------|
| No. of Students | | | Percentage % | | | No. of Students | | | Percentage % | | |
| 641 | | | 49 | | | 688 | | | 51 | | |
| Last Year 2016-2017 | | | | | | This Year 2017-2018 | | | | | |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 714 | 96 | 07 | 494+33 (NT/ST/BC) | 01 | 1345 | 707 | 80 | 06 | 535 | 01 | 1329 |
| Demand ratio | | | | | | 1:1 | | | | | |
| Dropout % | | | | | | -- | | | | | |

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

| | |
|---|----|
| <p>(i) College runs Pre-IAS training centre, through which students are provided proper coaching for the competitive examinations.</p> <p>(ii) The faculty of the college and the external resources guide students for the same. Moreover the Lectures and special sessions of the expertise are organised frequently.</p> <p>(iii) Pre IAS Coaching Centre runs an information desk for the students to inform them about various competitive examinations and other employment opportunities.</p> <p>(Please refer Annexure V)</p> | |
| No. of students beneficiaries: | 44 |

5.5 No. of students qualified in these examinations:

| Exam | Students Qualified | Exam | Students Qualified |
|----------|--------------------|-------------|--------------------|
| NET | -- | IAS/IPS etc | -- |
| SET/SLET | 02 | State PSC | -- |
| GATE | -- | UPSC | -- |
| CAT | -- | Others | -- |

5.6 Details of student counselling and career guidance:

| |
|---|
| <p>(i) Students are counselled by the concerned teachers in and outside of the classrooms whenever the necessity.</p> <p>(ii) Pre-IAS coaching Centre and Career Guidance Cell of the college helps students to find right direction to choose the appropriate career for their future.</p> <p>(iii) CWDC helps the girl students to come over the gender related issues.</p> |
|---|

| | |
|--|-----------|
| (iv) Placement Cell of the college organises various lectures and workshops for the career counselling of the students | |
| No. of students benefitted | 44 |

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| | -- | | -- |

5.8 Details of gender sensitization programmes:

| |
|--|
| <p>College Women Development Cell organizes regular meetings of the female students of the college in order to attend the grievances and problems of the fair-sex.</p> <p>Campaign to create health awareness among girl students of the college.</p> <p>CWDC and NSS Unit of the college organize rallies and workshops for the students of the college to create awareness about gender issues and policies. Legal knowledge and awareness is created by CWDC with the assistance of the organization of Local legal professionals.</p> <p>Awareness programme on “Sexual Harassment of Woman at Workplace, Prevention, Prohibition and Redressal Act 2013” and “Anti-ragging Act 2009” conducted by the CWDC.</p> <p>Rajarshi Shahu Study centre organizes programmes regarding social justice.</p> |
|--|

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events:

| State/ University level | National level | International level |
|-------------------------|----------------|---------------------|
| -- | -- | -- |

No. of students participated in cultural events:

| State/ University level | National level | International level |
|-------------------------|----------------|---------------------|
| -- | -- | -- |

5.9.2 No. of medals /awards won by students in Sports, Games and other events:

| State/ University level | National level | International level |
|-------------------------|----------------|---------------------|
| -- | -- | -- |

5.10 Scholarships and Financial Support:

| | Number of Students | Amount |
|---|--------------------|-----------|
| Financial support from institution | 21 | 30588/- |
| Financial support from government | 321 | 2302535/- |
| Financial support from other sources | -- | -- |
| Number of students who received International/ National recognitions | -- | -- |

5.11 Student organised / initiatives:

| | State/ University level | National level | International level |
|-------------|-------------------------|----------------|---------------------|
| Fairs: | -- | -- | -- |
| Exhibition: | -- | -- | -- |

5.12 No. of social initiatives undertaken by the students: **NSS: 03 Env. Science:02**

5.13 Major grievances of students (if any) redressed: -- (No grievances were registered during the academic year)

Criterion – VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution:

Vision

The Vision of our institution is to bring the holistic vision of Academics and life and to prepare our students to meet the future challenges and to tackle the problems of the modern society and to make them active functionaries in ideal social orders.

Mission

Shikshan Vikas Mandal is committed to the cause of empowerment of rural youths through access to education, particularly higher education, enabling them to develop as intellectually alive, socially responsible citizens ever ready for continuous professional and personal growth to inculcate social, moral and spiritual values.

6.2 Does the Institution have a management Information System?

1. Collection of feedback and analysis.
2. Financial matters are discussed in the CDC meeting. The committees have representation of faculty, employees, GC representatives.
3. Activities of each department are discussed in the meeting of faculty.
4. Expert Committee of the college reviews the activities of the college and extends their suggestions.
5. College administration is computerised. Computers in the college office are connected with a single server and hence the financial and other reports are generated with automation.
6. College uses various software such as tally and office automation software which make information delivery easy.
7. On every administration level the reports are generated. Financial matters and accounting are also computerised.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

The college follows the directives of the various academic bodies such as BOS of the University. However some of the faculty members contribute in the curricular developments of the University as members of the Curriculum Development Committee of the University.

6.3.2 Teaching and Learning:

- (i) Use of ICT: Use of Electronic Classroom, interactive board etc.
- (ii) Organisation of Seminars and Symposia.
- (iii) Inviting external expertise from other college, university and established institution.
- (iv) Internet connectivity on campus
- (v) INFLIBNET membership of the library: Access to e books.
- (vi) Well-equipped library with e books, internet connectivity and soft study material
- (vii) Academic Software for students and faculty.

6.3.3 Examination and Evaluation:

Being an affiliated college, the college follows the examination and evaluation patterns as per prescribed by the University.

In addition, every department of the college arranges internal tests, group discussions, surprise tests at the T.Y. level in order to evaluate their preparation of the examination.

Departments organise seminars, presentation of the students. The themes of these activities are related to the topics studied by the students.

6.3.4 Research and Development:

1. College has made a special appointment of vice principal for the Research and Development Cell.
2. The Cell encourages faculty to participate in the research activities. This year nine faculty members received fellowship for Minor Research Projects from the university.
3. College provides funding to the self-financing faculty for the minor research project.
4. The Cell encourages the faculty to participate in various national/international conferences and to present research papers.
5. The cell encourages faculty to publish research papers in the national and international journals. Faculty members published their articles in the international/national journals. Faculty also published their abstract in the conference proceeding.
6. The Cell encourages the faculty to register for M.Phil and Ph.D. and to pursue the same.
7. The cell also encourages faculty to conduct the study of local issues such as environment and primary sectors, and to suggest remedies on the problems.
8. Special availability of the reference resources (books, journals and e material) from the college through college library for an individual research.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

- (i) Special provision is made in the college budget for library resources and furniture.

- (ii) Computer enabled classrooms and halls help for the better curriculum delivery.
- (iii) Constant improvement of Laboratory infrastructure and addition of upgraded and advanced equipment.
- (iv) Facility of gymnasium with advanced instruments
- (v) Special Canteen building, guest house, staff quarters for sub-staff in campus.
- (vi) Hostel facility equipped with mess for students
- (vii) Principal residence
- (viii) Installation of Grid Tie Roof Top Solar PV System
- (ix) Butterfly Garden
- (x) Installation of STP

6.3.6 Human Resource Management:

- i) College organised workshops on Innovative Teaching Methods for the faculty.
- ii) College promotes its faculty for the participation in workshop and training programme in order to retrieve maximum performance.
- iii) Birthday celebration of faculty and administration every month is an innovative way to maintain the conducive atmosphere in the premises.
- iv) Faculty and administrative staff are encouraged with the recognition by the college.
- v) 'Earn and Learn' Scheme for the students is helpful for the students to make their academic career smooth.
- vi) College activities and functions have organisational support by the students. Volunteers of NSS, NCC and Management faculty contribute for the successful organisation.
- vii) Extracurricular activities are carried out by the faculty of the college.

6.3.7 Faculty and Staff recruitment:

- i) Faculty and Staff recruitment is done as per the norms and guidelines of University of Mumbai, Government of Maharashtra and University Grants Commission.
- ii) For the vacant posts, college makes appointment of the faculty on ad hoc basis.
- iii) Moreover, the additional academic workload is also shared by the existing faculty.
- iv) College also invites experts from the industry, renowned institutes and corporates to conduct academic activities.

6.3.8 Industry Interaction / Collaboration:

1. Encouraging faculty for the research work collaborative with industries.
2. Practical works and industry visits are conducted in Science and Management subjects as prescribed.
3. Experts from the Industries and management are invited to guide the students.

6.3.9 Admission of Students:

Admission process is conducted through the transparent mechanism and as per the

norms, rules and regulations laid down by University of Mumbai and Government of Maharashtra. This includes merit and reservation quota basis.

Admission process is coordinated by Admission Committee of the college. Counseling sessions are organized for the parents/guardians and for the new entrants at the first year level students. Students are counseled for the right choice of subjects and briefed on the facilities and the ethos of the college. Principal of the college conducts faculty address for each faculty in order to introduce them the college, course and duties.

6.4 Welfare schemes for:

| | |
|--------------|---|
| Teaching | Implementation of all government schemes inclusive of insurance, provident fund etc. Cooperative Credit society of the college employees. |
| Non-teaching | Implementation of all government schemes inclusive of insurance, provident fund etc. Cooperative Credit society of the college employees. |
| Students | CWDC, Students Aid Fund, Earn and Learn scheme, Students Insurance, Various Scholarships, Book Bank Scheme |

6.5 Total corpus fund generated:

--

6.6 Whether annual financial audit has been done: **YES**

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Applied to the University

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | -- | No | -- |
| Administrative | No | -- | No | -- |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes: **Yes**

For PG Programmes: **Yes (Internal Exams)**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Since the college is affiliated to the University of Mumbai, it follows the reforms and majors directed by the University. However, University takes regular review of the syllabi as well as examination patterns and makes reformation accordingly.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?: **Not Applicable**

6.11 Activities and support from the Alumni Association:

Alumni of the college register active participation in the development of the college. Most of the Governing Council members of the college are former students of the college. Large Number of faculty members are also college alumni.

6.12 Activities and support from the Parent – Teacher Association:

- (i) Departmental Meetings with the parents are conducted in order to report the progress of the student.
- (ii) Raising funds for the organization of events in college.
- (iii) Involvement of parents in social drives of the college organized by NSS, DLLE, Devgad Youth Forum and CWDC such as *Swachhh Bharat Abhiyan*, Gender Sensitization, Save Girl Child, consumer awareness, cashless transaction and NSS Camp.

6.13 Development programmes for support staff:

Computer training is available to the support staff in Department of Computer Science of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly:

- (i) Implementation of Green and Clean Campus Programme.
- (ii) Rain water harvesting practice in the college premises.
- (iii) Recycling and reuse of the waste water in the campus.
- (iv) Use of plastic is restricted in the campus.
- (v) Plantation of trees in ecological view.
- (vi) Proper destruction/disposal of the chemical and other laboratory waste.
- (vii) Inception of butterfly garden in the college premises.
- (viii) Save Electricity Campaign by switching off the lights during interval time.
- (ix) Installation of Solar lights on the experimental basis.

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Inception of Grid tie Roof Top Solar Pv system helped for the saving electricity bill and also helped for the generation for nonconventional energy source.
 New initiative of open library helped to develop reading culture among the students of the college. A lecture arranged every week on a famous book for students.
 Organisation of library orientation programme for students.
 College introduced internship programme for the students in collaboration with various financial institutes in the region.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

| Date | Resolution | State of Compliance |
|--------------------|--|--|
| June 28, 2017 | To request university for additional intake for main stream and self-financing courses. | Completed |
| | To organize workshop on Ragging and Sexual Harassment and laws to prohibit it. | Completed |
| | To organize workshop on <i>Innovative Teaching-Learning</i> for faculty of the college | Completed |
| July 18, 2017 | To rejuvenate the landscape of the premises. It was resolved to recommend for special financial provision for the beautification of the campus. | Completed |
| | To accept the idea of Butterfly Garden proposed by the Life Science Department. It was also resolved to recommend for special financial provision and space availability for the Butterfly Garden | Completed |
| | To organize District Level Football League in the college. The league is named as <i>Devgad Football League</i> . | Completed |
| August 11, 2017 | To organize <i>The Oxford Connection 2017</i> (a lecture series of Oxford Business Alumni in collaboration with the Oxford Business Alumni Network for the faculty, students and other stakeholders. | Completed |
| | To frame parking policy in the premises of the college. Responsibility was entrusted to Management Studies Department | Policy is designed. Implementation is pending. |
| | To organize a workshop on <i>The Innovative Teaching Methods</i> for the faculty of the college as a component of the <i>Oxford Connection 2017</i> | Completed |
| September 12, 2017 | To arrange a training of armed forces recruitment at free of cost for the students. For the same, the proposal of Shriram Academy, Ratnagiri was recommended. | Completed |

| | | |
|-------------------|--|-----------|
| November 11, 2017 | To organize workshop on the revised methodology of NAAC for faculty and IQAC | Completed |
|-------------------|--|-----------|

7.3 Give two Best Practices of the institution:

I) **Research Laboratory to Land:** The research conducted in the college is not only restricted within the four walls of the college laboratories but it is a medium of social outreach for the college. The soil testing laboratory and Bio Product Research Centre of the college proved beneficiary for the society. For the agricultural community of the district and the region the soil analysis laboratory proved beneficial. Also the Bio Product Research Centre helped the local community for the agricultural research and development. The research in the laboratory is shifted to the land for the prosperity of the region. The centre consistently participated and successfully implemented State and Central government's schemes of agricultural development.

II) **Green Initiatives: Environmental Sentience:** Environment Sentience is one of the prime agenda of the college. College has developed various projects in the campus to create environment initiatives and various stakeholders participated in the projects.

7.4 Contribution to environmental awareness / protection:

1. Creating environmental awareness among the students. Nature Club and Environmental Science (PG) Department of the college take initiatives for this.
2. Faculty of the Environmental Science is driving the social movement to protect Olive Ridley one of the endangered species of sea turtle. The work is recognised by the Forest Department of the state.
3. Plantation and conservation of trees in college premises.
4. Use of waste water by recycling.(Establishment of STP)
5. Proper disposal of laboratory waste.
6. Butterfly Garden

7.5 Whether environmental audit was conducted? : **No**

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis):

--

8. Plans of institution for next year:

- The college has also applied for the Academic audit.
- Planning for the infrastructural audit of the college.
- Planning for green audit of campus.
- Beginning of new PG and UG courses in the college.

- Initiating cultural movement in the region in order to promote the natural talent of fine arts in the local community.

Name: Dr. Mahendra Madhav Kamat

_____Sd/-_____
Signature of the Coordinator, IQAC

Name: Dr. (Ms) Sukhada Mangesh Jambale

_____Sd/-_____
Signature of the Chairperson, IQAC

ANNEXURE I

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

ANNEXURE II
(Criterion I, 1.3)

Method of Feedback from the Students

College collects feedback of the students, faculty. Alumni and other stakeholders through google. The feedback collects the views and opinion of the students about the faculty, administration, infrastructure and other components of the college. In the feed-back students are given questionnaire (Ten questions) along with the five star rating. (i.e Excellent, Very Good, Good, Average, Poor) Class, Faculty and Subject are the basis to collect feedback. Students give their response to the knowledge, teaching methods, use of ICT, conduct of examination and syllabi.

Identity of the stakeholder in the feedback is not disclosed.

In the meetings of the Staff Council the feedback is discussed with the faculty and accordingly plans are designed to improve the academic and co academic mechanism of the college.

Feedback Link: <http://devgadcollege.in/feedback/>

ANNEXURE III
(Criterion III 3.1)

THE OXFORD CONNECTION is a new knowledge perspective of Devgad College and it is aimed to interact with the various academic and co-academic excellence actively contributing in the various genres of knowledge and information. The motive behind the lecture series was also to introduce the students, faculty and other stakeholders of the institute how academic knowledge can be transferred into practice for the social and national welfare as well as for career development. Moreover, it was also intended to create quest for intellectual growth and self-improvement among students and faculty together. Dignitaries from **Oxford Business Alumni Network** delivered lectures followed by live interactions with the participants inclusive of students, faculty and selected invitees from the stakeholders of the college. Students, faculty and invitees of the college gave quite enthusiastic and overwhelming response to the experts and shared their view without any hesitations. The conversations were quite multidimensional and resourceful for the students and faculty as well.

Eight sessions of the lectures were organized for the students and faculty from various streams and some sessions were also inclusive of various experiments of practical (Ex. Yoga), question-answer and instant feedback. The themes of the lecture series comprise various aspects of human knowledge: from Macro Economics to Career Change and Physical Fitness to public Start Up.

| Theme | Expert | Theme | Expert |
|---|---------------------------------------|---|--------------------|
| Macro Economics | Gautam Mandhian | Fruit Processing and Market Strategy | Ms. Ruchi Jain |
| India Needs Innovation | Dr. Vikas Balia | Demands of Life in a Start Up | Alok Bhushan |
| Physical Fitness for Armed Forces Recruitment | Ms. Maithilee Shirgaonkar-Jamsandekar | Structuring a New Business | J Madhusudan Gowda |
| Workshop on Innovative Teaching Methods | Various Resources | Careers in Law | Dr. Bikas Balia |
| Women Entrepreneurship | Ms. Maithilee Shirgaonkar-Jamsandekar | Careers in Operations/Supply Chain- How to Change Careers | Alok Bhushan |
| Careers in Investment Banking | J Madhusudan Gowda | | |

ANNEXURE IV

Devgad Youth Festival (DYF 2018)

Since 2017, college has rejuvenated its annual social with a corporate touch and named it as Devgad Youth Festival. The three days long Devgad Youth Festival was a synthesis of performing arts, intellectual talent presentation, and the presentation and guidance of literature, science, music, cinema and cultural aspects. Major emphasis was given on the contemporariness of each art form. The festival followed the footsteps of DYF 2017 with little innovation. To encourage the creativity and research attitude among the students a competition of project with the theme Rural Development was incorporated in the festival and the best three projects were felicitated in the festival.

Dates: January 15-17, 2017
Campus

Venue: Devgad College

| List of the Events | |
|--|-------------------------------|
| Dance performance | Dhol Baaje + Jaam session |
| Saahityakala - | DYF Fusion :Fashion Show |
| Rangoli making competition | Spot light |
| Photography competition | DYF Tarang: Music Performance |
| Smart phone photography - Selfie chhanda | DYF Jhoom: Dance Performance |
| Mr. of the day | DYF Jatra: Fun Fare |
| Miss of the day | Dhyan |
| Fish pond | |