Annual Quality Assurance Report (AQAR)

(As per Revision in October 2013)

SHRI S. H. KELKAR COLLEGE OF ARTS, COMMERCE AND SCIENCE, DEVGAD, SINDHUDURG (MS)

2012-2013

To be submitted to:

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution:

1.1 Name of the Institution	Shri. S.H.Kelkar College of Arts, Commerce and Science, Devgad
1.2 Address Line 1	Smt. Neerabai Jagannath Parkar Vidyanagari
Address Line 2	At/Post : Devgad, Tal : Devgad, Dist : Sindhudurg
City/Town	Devgad
State	Maharashtra
Pin Code	416613
Institution e-mail address	dcdevgad@gmail.com
Contact Nos.	02364-262237
Name of the Head of the Institution:	Dr. Bharat Namdev Bhosale
Tel. No. with STD Code:	02364-261117
Mobile:	9423051793
Name of the IQAC Co-ordinators:	Dr. Mahendra Madhav Kamat Dr. Gurudev Tulasidas Parulekar
Mobile:	09423801474 09423203743

Details of the Institution:

IQAC e-mail address:	
1.3 NAAC Track ID	**Accreditation prior to 2012**
1.4 NAAC Executive Committee No. & Date:	12/03/2012
1.5 Website address:	www.shkcollege.com
Web-link of the AQAR:	

1.6 Accreditation Details:

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1st Cycle	B++	81.2(Old Pattern)	2004	5 Years
2.	2nd Cycle	B	2.95	2011	5 Years

1.7 Date of Establishment of IQAC (DD/MM/YYYY)	01/07/2012		
1.8 AQAR for the year :	2012-2013		
1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC	First after the latest assessment.		
1.10 Institutional Status:	Affiliated College		
Type of Institution:	Co-education **Rural**		
Financial Status:	UGC 2(f)	UGC 12B	Grant in aid+ Self Financing

Details of the Institution:

1.11 Type of Faculty/Programme	Arts	Science	Commerce	Management
1.12 Name of the Affiliating University	University of Mumbai			
1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc:	NIL			

2. IQAC Composition and Activities:

2.1 No. of Teachers:	11		
2.2 No. of Administrative/Technical staff:	01		
2.3 No. of students:	00		
2.4 No. of Management Representatives:	02		
2.5 No. of Alumni:	00		
2. 6 No. of any other stakeholder and community representatives:	00		
2.7 No. of Employers/ Industrialists:	00		
2.8 No. of other External Experts:	00		
2.9 Total No. of members:	14		
2.10 No. of IQAC meetings held:	07		
2.11 No. of meetings with various stakeholders:	Faculty	Non-Teaching Staff	Alumni
	04	02	01
2.12 Has IQAC received any funding from UGC during the	NO		

year?				
2.13 Seminars and Conferences (only quality related):	International	National	Institutional	Total
	00	00	00	00
(ii) Themes	--			
2.14 Significant Activities and contributions made by IQAC	IQAC conducts internal survey and introspection of Academic, co-curricular and extracurricular activities in the College.			

IQAC Composition and Activities:

2.15 Plan of Action by IQAC/Outcome : (The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year) (Please refer Annexure II)				
Plan of Action		**Achievements**		
Emphasizing the enhancement of the co-curricular and extracurricular talent among the students. Promoting research culture over the campus.		An increase in the participation of the students in certain activities to some extent. Active participation in the research activities such as projects, research degrees by the students and faculty as well.		
2.15 Whether the AQAR was placed in statutory body	Yes	Management	Syndicate	Any other body
		√		
Provide the details of the action taken:	Regular review of the achievements was taken by the authority and thereby the positive suggestions were given. Management also provided assistance for planning along with the provision of monitory support.			

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	05	NIL	05	NIL
UG	12	NIL	02	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	17	NIL	07	NIL

Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders*: **Students**

   Mode of Feedback: **Online**

   (Please refer Annexure III)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient Aspects:

Up gradation and revision of the syllabi is conducted by the respective Board of Studies of University of Mumbai

1.5 Any new Department/Centre introduced during the year. If yes, give details: **NIL**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty:

Total	Asst. Professors	Associate Professors	Professors	Others
26	12	14	00	00

2.2 No. of permanent faculty with Ph.D. : **SIX**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL	03	NIL	NIL	NIL	NIL	NIL	NIL	NIL	03

2.4 No. of Guest and Visiting faculty and Temporary faculty:

Guest	Visiting	Temporary
NIL	42	01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	NIL	02	NIL
Presented papers	01	06	01
Resource Persons	01	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Exclusive use of ICT in Teaching and Learning. Use of audio-visual aids. Use of Language Laboratory

2.7 Total No. of actual teaching days during this academic year: **200 Days**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Tutorial System, Surprise Tests, Open book tests, Online Tests

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: **Three (03)**

2.10 Average percentage of attendance of students: **Ninety Per cent (90%)**

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	108	--	33	55	8	88.88
B.Com	133	47	69	07	2	94.89
B.Sc.	61	--	13	24	0	60.65
M.Sc.	41	--	12	25	0	90.24
M.Com	7	--	0	7	0	100
M.A.	8	--	1	2	4	87.5

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Periodical meetings with faculty for application of ICT.

2. Guest lectures are invited for faculty members.

3. Periodical meetings of faculty with B.Ed. college faculty to hold discussion on

innovative teaching.

4. Orientation of faculty on the basis of student feedback.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	02
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	01	02	03
Technical Staff	08	NIL	NIL	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> With the assistance of Research and Development Cell of the college IQAC encourages the faculty to register for Ph.D. and to apply for the Major and Minor Research Projects to the University and UGC. Students (especially Science) are also encouraged to participate in various research activities such as assisting faculty and college in their research activities and projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	08	02	01
Outlay in Rs. Lakhs	152000	304000	120000	152000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	04	NIL
Non-Peer Review Journals	NIL	06	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	NIL	NIL

3.5 Details on Impact factor of publications:

Range	Average	h-index	Nos. in SCOPUS
√			

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	2	UGC	120000	95000
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects *(other than compulsory by the University)*	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	2		120000	95000

3.7 No. of books published:

With ISBN No.	Without ISBN No	Chapters in Edited Books
NIL	NIL	NIL

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3.8 No. of University Departments receiving funds from: **Not Applicable**

3.9 For colleges:

Autonomy	CPE	DBT Star Scheme	INSPIRE	CE	Any Other (specify)
NIL	NIL	NIL	NIL	NIL	NIL

3.10 Revenue generated through consultancy: **Rs.21,87,150/-**

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons: 03

3.13 No. of collaborations:

International	National	Any other
NIL	NIL	NIL

3.14 No. of linkages created during this year: NIL

3.15 Total budget for research for current year in lakhs:

From Funding agency	From Management of University/College	Total
6.0 Lakhs	0.5 Lakhs	6.5 Lakhs

3.16 No. of patents received this year:

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them:

01	03

3.19 No. of Ph.D. awarded by faculty from the Institution: NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones):

JRF	SRF	Project Fellows	Any other
NIL	NIL	NIL	NIL

3.21 No. of students Participated in NSS events:

University Level	State Level	National Level	International Level
04	NIL	NIL	NIL

3.22 No. of students participated in NCC events:

University Level	State Level	National Level	International Level
NIL	NIL	NIL	NIL

3.23 No. of Awards won in NSS:

University Level	State Level	National Level	International Level
NIL	NIL	NIL	NIL

3.24 No. of Awards won in NCC:

University Level	State Level	National Level	International Level
NIL	NIL	NIL	NIL

3.25 No. of Extension activities organized:

University Level	College Forum	NCC	NSS	Any Other
NIL	NIL	NIL	07	02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

Participated in Rashtriy Krushi Vikas Yojana (RKVY) funded by Central Government and analysed 8540 samples. The Fertility Index of 106 villages from Ratnagiri district and 36 villages from Sindhudurg district was drawn and displayed in each village in collaboration with District soil testing labs and Government of Maharashtra.

Campaign to create the awareness about growing population on the occasion of World Population Day.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17 acres	NIL	--	17 acres
Class rooms	19	NIL	Own Fund	19
Laboratories	12	NIL	Own Fund	12
Seminar Halls	03	NIL	Own Fund	03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	04	NIL	Own Fund	04
Value of the equipment purchased during the year (Rs. in Lakhs)	12	NIL	Own Fund	12
Others	--	--	--	--

4.2 Computerization of administration and library:

The Computer Science Department of the college has developed the software of Office Automation and Library Automation along with examination conduct which is used in day-today administration of the college.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2344	204983	614	56929	2958	261912
Reference Books	21713	3730194	737	248515	22450	3978709
e-Books	NIL	--	80000	5000	80000	5000
e-Journals	NIL	--	3550		3550	
Journals	65	44265	NIL	NIL	65	44265
Digital Database	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	334	86980	NIL	NIL	334	86980
Others (specify)	NIL	NIL	NIL	NIL	NIL	NIL

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	111	03	02	10	04	01	13	NIL
Added	32	00	01	01	00	00	00	NIL
Total	143	03	03	11	04	01	13	NIL

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.):

Faculty, administrative staff and students are promoted to take formal training of ICT. Most of the staff and students have completed the certificate course of MSCIT in the college. Besides the organisation of regular workshops, the Computer Department of the college provides regular guidance to the faculty and staff for ICT up gradation.

4.6 Amount spent on maintenance in lakhs Rs.:

i) ICT	72796
ii) Campus Infrastructure and facilities	378380
iii) Equipment	389161
iv) Others	917806
Total :	1758143

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

IQAC holds regular discussions on the students' support and feedback to the college activities. The feedback is taken by the respective Heads and in charge of the activities. Further it also gives suggestions to the faculty over student support services and guides students for retrieving various opportunities of scholarships and career advancements with the assistance of the concerned committees.

5.2 Efforts made by the institution for tracking the progression:

Progression is observed and evaluated in the Staff Council Meetings presided by the Principal frequently. The feedback of the progression is also collected in the Meetings of the Students' Council and the expectations of the students given proper listening to.

5.3

(a) Total Number of students:

UG	PG	Ph. D.	Others
913	136	NIL	NIL

(b) No. of students outside the state: 36

(c) No. of international students: NIL

Men		Women	
No. of Students	Percentage %	No. of Students	Percentage %

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
510	59	03	282	00	854	605	64	04	376	00	1049

Demand ratio	1:1
Dropout %	8.38

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College runs Pre-IAS training centre, through which students are provided proper coaching for the competitive examinations. The faculty of the college and the external resources guide students for the same. Moreover the Lectures and special sessions of the expertise are organised frequently.	
No. of students beneficiaries:	**53**

5.5 No. of students qualified in these examinations:

Exam	Students Qualified	Exam	Students Qualified
NET	01	IAS/IPS etc	NIL
SET/SLET	NIL	State PSC	NIL
GATE	NIL	UPSC	NIL
CAT	NIL	Others	NIL

5.6 Details of student counselling and career guidance:

One of the senior faculties is entrusted the responsibility as Students' Counsellor. Moreover students are counselled by the concerned teachers in and outside of the classrooms whenever the necessity. Pre-IAS coaching Centre and Career Guidance Cell of the college helps students to find right direction to choose the appropriate career for their future	
No. of students benefitted	**28**

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	16

5.8 Details of gender sensitization programmes:

1. Organization of workshop on gender equality on 29th August, 2012.
2. Organization of Poster competition- some problems related with women on 6th September, 2012.
3. Women's Development Cell of the college organizes regular meetings of the female students of the college in order to listen the grievances and problems of the fair-sex.

5.9 Students Activities:

5.9.1   No. of students participated in Sports, Games and other events:

State/ University level	National level	International level
NIL	NIL	NIL

No. of students participated in cultural events

State/ University level	National level	International level
02	NIL	NIL

5.9.2   No. of medals /awards won by students in Sports, Games and other events:

State/ University level	National level	International level
01	NIL	NIL

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	--	--
Financial support from government	281	12,36,370/-
Financial support from other sources	20	40,000/-
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives:

	State/ University level	National level	International level
Fairs:	NIL	NIL	NIL
Exhibition:	NIL	NIL	NIL

5.12   No. of social initiatives undertaken by the students: **05**

5.13   Major grievances of students (if any) redressed: **NIL**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution:

Vision

The Vision of our institution is to bring the holistic vision of Academics and life and to prepare our students to meet the future challenges and to tackle the problems of the modern society and to make them active functionaries in ideal social orders.

Mission

Shikshan Vikas Mandal is committed to the cause of empowerment of rural youths through access to education, particularly higher education, enabling them to develop as intellectually alive, socially responsible citizens ever ready for continuous professional and personal growth to inculcate social, moral and spiritual values.

6.2 Does the Institution have a management Information System:

College emphasizes on the effective implementation of RTI and the transparency of administration. The college has entrusted the responsibility to the Office Superintendent.

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1 Curriculum Development:

The college follows the directives of the various academic bodies such as BOS of the University. However some of the faculty members contribute in the curricular developments of the University as members of the Curriculum Development Committee of the University.

    6.3.2 Teaching and Learning:

Exclusive us of ICT, Use of Language Laboratory, Organisation of Seminars and Symposia. Inviting external expertise from the other college, university and established institution.

6.3.3 Examination and Evaluation:

Being the affiliated college, the college follows the examination and evaluation patterns as per prescribed by the University. Besides, the college makes certain experiments in evaluation by conducting tutorials, orals, presentation, departmental and open books tests in order to monitor the regular curricular development of the students.

6.3.4 Research and Development:

1. Encourage the students to participate in Research convection, and summer school.
2. To promote the faculty to undertake Major and Minor Research projects from funding agencies such as University and UGC.
3. To encourage the faculty to participate in various conferences and to present research papers
4. To encourage the faculty to register for M.Phil and Ph.D.
5. Promoting faculty to conduct the study of local issues such as environment and primary sectors, and to suggest remedies on the problems.

6.3.5 Library, ICT and physical infrastructure / instrumentation:

1. Adequate budget provision for library resources and furniture.
2. Increasing no of ICT equipped smart classrooms.
3. Provision of Language Laboratory
4. Constant improvement of Laboratory infrastructure and addition of upgraded and advanced equipment.

6.3.6 Human Resource Management:

The expertise of the Academic Faculty of the college is also available for the social welfare. The guidance of the faculty is provided to the society in practice. Moreover the faculty of the college is helpful to search the remedies on the social and other problems such as environment, employment and industries of the local society. UG and PG science students are helpful in the research projects conducted by the college.

6.3.7 Faculty and Staff recruitment:

Faculty and Staff recruitment is done as per the norms and guidelines of University of Mumbai and state government of Maharashtra and University Grants Commission.

6.3.8 Industry Interaction / Collaboration:

1. Encouraging faculty for the research work collaborative with industries.
2. Practical works and industry visits are conducted in Science and Management subjects as prescribed.
3. Experts from the Industries are invited to guide the students.

6.3.9 Admission of Students:

Admission process is conducted as per the norms, rules and regulations laid down by University of Mumbai and Government of Maharashtra.

6.4 Welfare schemes for:

Teaching	No
Non-teaching	No
Students	WDC, Students Aid Fund, Earn and learn scheme, Various Scholarships.

6.5 Total corpus fund generated:

Not Applicable

6.6 Whether annual financial audit has been done: **Yes**

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	No	--
Administrative	No	--	No	--

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes: **Yes**

For PG Programmes: **Yes**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Since the college is affiliated to the University of Mumbai, it follows the reforms and majors directed by the University. However, University takes regular review of the syllabi as well as examination patterns and makes reformation accordingly.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?: **Not Applicable**

6.11 Activities and support from the Alumni Association:

Association conducts organisation of the batch-Gatherings through which college is connected to its past students. This also helps to build a positive social image of the college and helps the raise of social funding as well.

6.12 Activities and support from the Parent – Teacher Association:

Departmental Meetings with the parents are conducted in order to report the progress of the student. Moreover communication with the parents is frequently established whenever necessary.

6.13 Development programmes for support staff:

Computer training is available to the support staff by the Computer Science Department of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly:

Campus beautification by designing garden in the premises. Recycling and reuse of the waste water in the campus. Use of plastic is restricted in the campus. Plantation of trees. Proper destruction/decomposition of the chemical and other laboratory garbage.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Better communication between students and faculty, students and administration has been encouraged during the year which helped to create friendly and conducive atmosphere over the premises of the college. Frequent direct and indirect feedback from the students and employees helped administration for smooth conduct.

Frequent efforts are taken to create environmental awareness and awareness of Clean Indian Campaign among the students with the help of various co-curricular and extra-curricular departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

Continuous internal evaluation of the students was conducted during the academic year as decided in the beginning of the year. Also students were given proper counselling and guidance for their career in future. College faculty is often enthusiastic to contribute in the research as well as social activities.

Students were encouraged to register more participation in extra-curricular and co-curricular activities which helps their thorough development of personality

7.3 Give two Best Practices of the institution:

1. Recycling and reusing the wastewater in the campus especially for the gardening and construction.
2. Creating environmental awareness among the students. Nature Club and Environmental Science (PG) Department of the college often takes initiatives for this.
3. Faculty of the Environmental Science is driving the social movement to protect Olive Ridley, one of the endangered species of sea turtle. The work is recognised by the Forest Department of the state.

4. Guidance is provided to the local farmers and fishermen on their problems.

5. Provided financial support to the needy students by the way of learn and earn.

(Please refer Annexure IV)

7.4 Contribution to environmental awareness / protection:

1. Creating environmental awareness among the students. Nature Club and Environmental Science (PG) Department of the college takes initiatives for this.

2. Faculty of the Environmental Science is driving the social movement to protect Olive Ridley one of the endangered species of sea turtle. The work is recognised by the Forest Department of the state.

7.5 Whether environmental audit was conducted? : **No**

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis):

A Committee for SWOT analysis is appointed under the Chairmanship of the former coordinator of IQAC. The process is continuous.

8. Plans of institution for next year:

- The college has plans for SWOT analysis and a committee is appointed under the chairmanship of the former coordinator of IQAC.
- The college is also prepared for the Academic audit.
- Planning for the infrastructural audit of the college.
- Planning for green audit of campus.

Name: Dr. Mahendra Madhav Kamat   *Name: Dr. Gurudev Tulasidas Parulekar*

_____*Sd/-*_____   _____*Sd/-*_____

Signature of the Joint Coordinator, IQAC   *Signature of the Joint Coordinator, IQAC*

Name: Dr. Bharat Namdev Bhosale

_____*Sd/-*_____

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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(Criterion II, 2.15)

Academic Calendar 2012-2013

JUNE 2013	JULY 2012	AUGUST 2012
08, June: STAFF COUNCIL MEETING	01, July: Examination Dept. - Displaying of Seat Numbers	01, August: NAAC – QAC, IQAC and HOD - Meeting
11, June: Time Table Committee - Meeting to set Time-table	02, July: NAAC – QAC, IQAC and HOD - Meeting	03, August: Lifelong Learning Training Programme
12, June: Research and Development Cell - Meeting	03, July: Attendance Committee - Meeting	04, August: Attendance Committee - Meeting
12, June: NAAC – QAC, IQAC and HOD - Meeting	04, July: Address to Arts Faculty and workshop on CBGS	05, August: National Service Scheme: Enrolment of Students
16 to 19, June: Cultural Activities – Enrollment of Students for cultural department	06, July: Address to Commerce Faculty and workshop on CBGS	07, August: Planning Forum – Guest Lecture Gymkhana Department – Meeting - Camp
22 to 27, June: Literature, Debating Association – Enrollment	07, July: Address to Science Faculty and workshop on CBGS	08, August: Vocational and Career Guidance and Counseling, Placement Assistance – One day Workshop
20, June: Attendance Committee - Meeting	08, July: Address to Management Faculty and workshop on CBGS	10, August: Geography Association– Students' Membership Drive
26, June: History Association – Rajshri Shahu Maharaj Jayanti celebration.	09, July: SAF and Scholarship Advisory Committee Meeting	11,12 August: Science Association – Students' Poster Presentation History Association – Guest lecture
30, June: Pre –IAS Training Centre – Registration of Students	10, July: Science Association – Students' Membership Drive	13, August: Planning Forum – Guest lecture on Banking
	11, July: History Association – Students' Membership Drive	14, August: Nature Club – Painting / Nature Photography Competitions
	11, July: Planning Forum – World Population Day celebration	15, August: Independence Day – Flag Hoisting, NSS One day Camp Rasraj Wallpaper and Magazine Dept.– Poster Presentation
	11, July: Lifelong Learning Registration of Students	17, August: Women Development Cell– Guest Lecture – Law related
	13, July: Women Development Cell– Students' Membership Drive	20, August: Pre –IAS Training Centre – Guest Lecture
	14, July: Nature Club - Students' Membership Drive	24 to 29,August: Examination Dept. : F.Y./ S.Y. T.Y. Test First
	15, July: Literature, Debating Association – Participation in competition	31, August: Local managing Committee - Meeting
	28, July: Pre –IAS Training Centre – Guest Lecture Gymkhana Department – Meeting	
	28 to 31, July: Cultural Activities – Cultural zonal competition	

Academic Calendar 2012-2013

SEPTEMBER 2012	OCTOBER 2012	NOVEMBER 2012
02, September: NAAC – QAC, IQAC	01- 16, October: Examination Dept. :	05, November: Students' Council

and HOD - Meeting	F.Y./ S.Y. Semester I and III Examinations.	Meeting
04, September: Women Development Cell– Guest Lecture – Health	02, October: NAAC – QAC, IQAC and HOD - Meeting	24, November: Lifelong Learning Training Progrmme
06, September: Attendance Committee - Meeting	02, October: National Service Scheme: Gandhi Jayanti.	25, November: NAAC – QAC, IQAC and HOD - Meeting
07, September: National Service Scheme: Blood Donation Camp.	05, October: NAAC – QAC, IQAC and HOD - Meeting	25, November: Attendance Committee - Meeting
07, September: Gymkhana Department – Meeting with students for Cricket team	05, October: Attendance Committee - Meeting	26, November: Science Association – Science Film Show
08- 12, September: Examination Dept. : F.Y./ S.Y. T.Y. Additional Test First	05, October: Gymkhana Department – Cricket team Selection	27, November: Planning Forum – Guest Lecture
12, September: Literature, Debating Association – Training Camp Poetry Writing	06, October: Planning Forum – Debate on Tourism	28, November: History Association – National Conference.
14, September: Lifelong Learning Project Activity	07, October: Rasraj Wallpaper and Magazine Dept. – Article Presentation	28, November: Lifelong Learning Training Programme
18, September: Library Advisory Committee Meeting	07, October: Literature, Debating Association – Poem Writing Competition	28, November: Women Development Cell – Essay Competition
22 to 27, September: Cultural Activities – Mumbai University inter collegiate cultural qualifying competition	08, October: Vocational and Career Guidance and Counseling, Placement Assistance – One day Workshop	30, November: Gymkhana Department – Annual Sports
22- 30, September: Examination Dept. : F.Y./ S.Y. Semester I and III Practical Examinations	13 October onwards: Cultural Activities – Purushotam Karandak and Prabhodankar inter collegiate one act play zonal and final competition	
28, September: Pre –IAS Training Centre – Practice Test	15 to 17, October: Examination Dept. : F.Y./ S.Y. Semester I and III Examinations declaration of results	
28, September: Planning Forum – Industrial Excursion	17, October: Staff Council Meeting	

Academic Calendar 2012-2013

DECEMBER 2012	JANUARY 2013	FEBRUARY 2013
01, December: NAAC – QAC, IQAC and HOD - Meeting	01, 02 January: Gymkhana Department – Annual Sports	03, February: Attendance Committee - Meeting
02, December: Literature, Debating Association – Guest Lecture	02 to 05, January: Annual Social	04, February: NAAC – QAC, IQAC and HOD - Meeting
03, December: Attendance Committee - Meeting	03, January: Women Development Cell– Celebration of Mahila Mukti Din	05, February: Literature, Debating Association – Debate elocution competition on Kusamagraj

04, December: Rasraj Wallpaper and Magazine Dept. – Article Presentation	04, January: Cultural Activities – Anand Sohala	08, February: Planning Forum – Industrial Survey
05, December: National Service Scheme: AID's Awareness Programme	11, January: Attendance Committee - Meeting	08, February: Women Development Cell– Woman Carrier guidance
06, December: Gymkhana Department – Annual Sports - Cricket	12, January: NAAC – QAC, IQAC and HOD - Meeting	12, February: Pre –IAS Training Centre – Student's Feedback
07, December: Pre –IAS Training Centre – Guest Lecture	13, January: Women Development Cell– HB Camp	09 to 14, February: Examination Dept. : F.Y./ S.Y. / T.Y. Additional Test
15, December: Lifelong Learning Project Activities	14, January: Geography Association– Geography Day Celebration	15, February: Gymkhana Department – Annual Planning Meeting.
20, December: Gymkhana Department – Annual Sports - Cricket	15, January: National Service Scheme: One Day Camp	16, February: Lifelong Learning Project Activities
17, December: Cultural Activities – Sakal Karandak inter collegiate one act play competition	16, January: Lifelong Learning Project Activities	22 to 27, February: Literature, Debating Association – Matru Bhasha Saptah
20 to 26, December: National Service Scheme Residential Camp	16, January: History Association – Guest lecture	27, February: Literature, Debating Association – Marathi Bhasha Din / Kusunagraj Jayanti Programme – Prize Distribution
20, December: Research and Development Cell Meeting	18, January: Planning Forum – Conference with Industrialist from Devgad Taluka.	28, February: Science Association – Science Day Celebration
21-24, December: Gymkhana Department – Annual Sports - Cricket	19 to 23, January: Examination Dept. F.Y./ S.Y. / T.Y. Test	Events:
31, December: Cultural Activities – Participation in Jallosh	26, January: Republic Day – Flag Hoisting	02, March: Attendance Committee - Meeting
	26, January: Rasraj Wallpaper and Magazine Dept. – Artical Presentation NSS one day Camp	03, January: Lifelong Learning Evaluation Camp preparation and submission of report
	28, January: Pre –IAS Training Centre – Guest Lecture	05, March: Farewell function for T.Y. B.A. / B.Com. / B.Sc. / B.M.S. Students.
		02, March: NAAC – QAC, IQAC and HOD - Meeting
		03 to 24, March: Examination Dept. : F.Y./ S.Y. Semester II and IV Examination
		21 to 31, March: Examination Dept. : F.Y./ S.Y. Semester II and IV Practical Examination

Academic Calendar 2012-2013

MARCH 2013	APRIL 2013
02, March: Attendance Committee - Meeting	04, April: Examination Dept. : F.Y. Semester I and III Examination declaration of result
03, March: Lifelong Learning Evaluation Camp preparation and submission of report	04, April: NAAC – AQAR Finalization
05, March: Farewell function for T.Y. B.A. / B.Com. / B.Sc. / B.M.S. Students.	11, April: Examination Dept. S.Y. Semester II and IV Examination declaration of result
02, March: NAAC – QAC, IQAC and HOD – Meeting	11, April: Library Advisory Committee Meeting
03 to 24, March: Examination Dept. : F.Y./ S.Y. Semester II and IV Examination	13 to 24, April: Examination Dept. : F.Y./ S.Y. Semester II and IV Additional Examination

21 to 31, March: Examination Dept. : F.Y./ S.Y. Semester II and IV Practical Examination	20, April: Academic Calendar – Setting and displaying Academic calendar for 2016-2017
	25, April: Local Managing Committee - Budget Meeting
	29, April: Examination Dept. : F.Y./ S.Y. Semester II and IV Additional Examination declaration of results
	30, April: Staff Meeting

ANNEXURE III
(Criterion I, 1.3)

Method of Feedback from the Students

Department of the Computer Science of the College has designed a software to conduct students' feed-back. The feedback collects the views and opinion of the students about the faculty, administration, infrastructure and other components of the college. In the feed-back students are given questionnaire (Ten questions) along with the five star rating. (i.e Excellent Very Good, Good, Average, Poor) Class, Faculty and Subject is the basis to collect feedback. Students give their response to the knowledge, teaching methods, Use of ICT, conduct of examination and syllabi.

Identity of the students in the feedback is not disclosed.

In the meetings of the Staff Council the feedback is discussed with the faculty and accordingly plans are designed to improve the academic and co academic mechanism of the college.

(Criterion VII, 7.3)
Details of Best Practises
Extension Activities of Consultancy and the Environmental Protection

1. College has Government approved Agricultural Testing Laboratory and Consultancy service under the title of 'Bio-Product Research and Training Centre' through which the college participated in the central government funded scheme 'Rashtriy Krushi Vikas Yojana'(RKVY) and analysed 8540 samples. The Fertility Index of 106 villages from Ratnagiri district and 36 villages from Sindhudurg district was drawn and displayed in each village in collaboration with District soil testing labs and Government of Maharashtra. The revenue generated through this centre in the year 2012-13 is Rs. 21,87,150/- The centre also provide the platform for the needy students of college under the scheme 'learn and Earn'. This year 20 students participated in this scheme and earned Rs. 40,000/- as stipend.

2. Department of Environmental Science and Nature Club conduct the joint activities of conservation and environmental protection in Sindhudurg District.

3. A project to protect Olive Ridley sea turtles is being conducted under the Guidance of Prof. Nagesh Daptardar, In Charge, Department of Environmental Science (PG). To accelerate the campaign, the local fishermen community is given proper guidance to build nests on the sea shore and to protect the infants of the sea turtle and to send them back to sea. The project is funded by the State Government of Maharashtra and UNDP.

4. A drive to protect wild elephant is conducted by the Forest Department and Wildlife Organisation. Environmental Department of the college is active participant in the drive. The project receives grants from the Forest Department of the state.

5. Prof. Nagesh Daptardar, In Charge of the Department is honoured by the Forest Department of the State as Honorary Wild-Life Warden and given proper authority.

6. The waste water of the college laboratories is recycled and used for the garden of the college. The sewage of the college is also used for the same. To serve the purpose the Chemistry Laboratory of the college has developed a mechanism on the basis of the Green Chemistry principle.